

Memorandum

To: ISO Board of Governors
From: Karen Edson, Vice President, Policy and Client Services
Date: March 19, 2015
Re: **Business practice manual change management report**

This memorandum does not require Board action.

This memorandum is a regular report required by the Federal Energy Regulatory Commission to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of March 6, 2015, twenty-four proposed revision requests (PRRs) were active in the BPM change management system and were all submitted by the ISO. These twenty-four active PRRs affect the following BPMs:

- Credit Management and Market Clearing (1 request)
- Definitions and Acronyms (1 request)
- Direct Telemetry (1 request)
- Generator Management (1 request)
- Market Instruments (2 requests)
- Market Operations (5 requests)
- Metering (4 requests)
- Scheduling Coordinator Certification and Termination (1 request)
- Settlements and Billing (8 requests)

PROCESS OVERVIEW

The ISO held monthly BPM change management stakeholder meetings on January 27, 2015, where nine stakeholders participated, and on February 24, 2015, where sixteen stakeholders participated. Based on stakeholder comments during the meetings and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

BPM CHANGE MANAGEMENT REPORT

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of March 6, 2015;
- Reflects that eleven PRRs were in final decision status for the period January 14, 2015 through March 6, 2015; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There are no PRRs under stakeholder appeal.
- Two of the active PRRs were submitted into the electronic system by the ISO on an emergency basis.

The two emergency PRRs were submitted because the proposed revisions required rapid implementation, as the effective dates occurred prior to the completion of the BPM change management stakeholder process.

A PRR report summarizing the content of each active PRR in the BPM change management system as of March 6, 2015, is included as attachment 2.