



California ISO

# New Resource Interconnection (NRI) Quick Start Guide



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# New Resource Implementation (NRI)



Starting a New Project, Document Submission, and Project Information Updates for:

DERP Aggregation

New/Existing WEIM generator resources

Existing Resources converting to SC Metered Entity (SCME)

# Starting a new project

Download the Project Details Form from the [ISO website](#) for the following project types:

- DERP Aggregation
- New/Existing WEIM generator resources
- Existing Resources converting to SC Metered Entity (SCME)

Please read and follow instructions that are listed at the top of the page of the Project Details Form

Type **NEW** in the grey box at the top of the form



California ISO Project Details Form

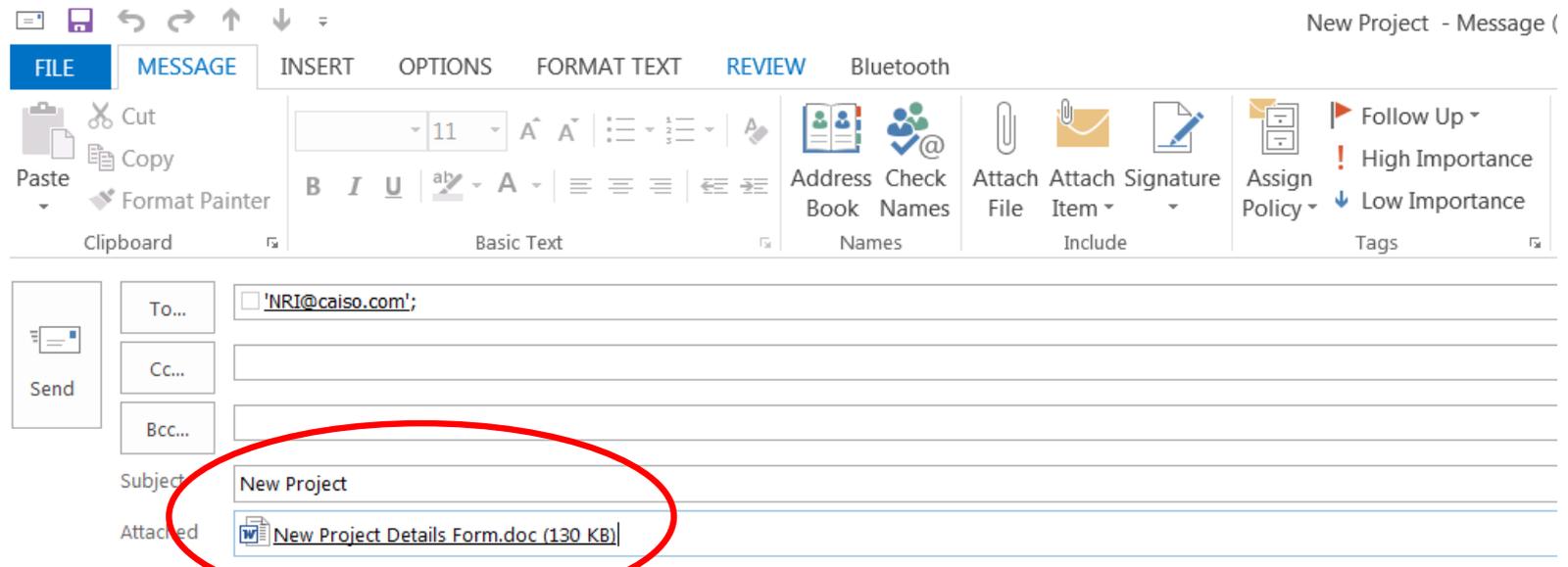
Enter the ISO Project Number or type NEW to create a new project:

*(Replace the word NEW with the ISO project number after receipt. Use this form to make updates to the project once created)*

**Fill in all fields,** except for existing Qualifying Facilities where indicated, and email this form to [NRI@CAISO.com](mailto:NRI@CAISO.com). If submitting new project, **please include "New Project" in the email subject line and filename.** An internal ISO tracking number will be upon project creation.

# Starting a New Project

- Save the form with the file name of *New Project Detail Form*. The file name must have the Phrase *New Project* at a minimum.
- Attach your completed “New Project Details Form” and email to [NRI@caiso.com](mailto:NRI@caiso.com)



# CAISO NRI Project Code

You will receive an email from NRI with your new project code.

- This project code must be included in all email subject lines.
  - *Tip: On the “Project Detail Form” replace the word NEW in the grey field at the top with the newly assigned NRI project code for any project updates.*
- The NRI email inbox will only process emails with subject lines that contain a valid project code format, for example:
  - 19SCME1234
    - *Tip - No need to type any words in the body of the email if desired.*
    - *Tip – **Do not** include other characters other than spaces next to the NRI project number. The email will not be processed for example:*
      - *19SCME1234- or 19SCME1234: or (19SCME1234)*

# Submitting NRI files

- The project code must be included in all filenames attached to the email.



The screenshot shows an email composition interface. On the left, there is a 'Send' button. The main area contains fields for 'To...', 'Cc...', and 'Bcc...', each with a small icon to its left. The 'Subject' field contains the text '19SCME1234'. Below the subject field, there is an 'Attached' section containing a single file: '19SCME1234 PDF Ver1.docx' with a size of '11 KB'. A red oval highlights the 'Subject' and 'Attached' sections. The 'To...' field contains a link 'New Resource Implementation;'. The 'Cc...' and 'Bcc...' fields are empty.

# Submitting NRI files

- Review the “Quick Reference File Naming Conventions” in the NRI guide for the appropriate file name for each submitted document

*\*NOTE- The NRI email inbox will not accept files that don't meet the file naming convention found in the NRI guide*

- Most filenames contain first the project code, space, filename, space, version number, for example:

❑ 19SCME1234 SQMD MeterConfig Ver1

*\*Tip – The filename is generally listed as one word.*

# Submitting NRI files

- Some filenames will include additional identifiers such as the meter device ID, for example
  - 19SCME1234 SQMD MeterConfig 00000 ver1
- Every NRI required document has a filename exclusively for each business unit that reviews the documents.
- It is okay to submit multiple files for a single project in one email.

*\*NOTE: Please do not submit documents for multiple projects within a single email.*

# Updating project information

Use the project details form to update project information, for example:

- Adding email addresses, contact information or moving the implementation date
  - *Tip* – make sure the correct project code is entered in the grey field at the top of the form with no spaces before or after the number
- Moving the implementation date
  - The assigned initial implementation date can be moved out later at anytime
  - If the assigned initial implementation date is moving earlier, there is criteria that must be met



Please forward questions or concerns to  
[NRI@caiso.com](mailto:NRI@caiso.com)

THANK YOU