



Memorandum

To: ISO Board of Governors

From: Karen Edson, Vice President, Policy and Client Services

Date: March 17, 2010

Re: **Informational Report on BPM Change Management Activities**

This memorandum does not require Board action.

EXECUTIVE SUMMARY

This memorandum is a regular report required by the Federal Energy Regulatory Commission to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of February 25, 2010, 57 proposed revision requests (PRRs) were active in the BPM change management system, of which, 100% were submitted by the ISO. These 57 active PRRs impact the following BPMs:

34	Settlements and Billing
6	Market Operations
5	Definitions and Acronyms
3	Market Instruments
3	Congestion Revenue Rights
2	Compliance Monitoring
1	Managing Full Network Model
1	Metering
1	Outage Management
1	SC Certification and Termination

No BPM decisions are under stakeholder appeal.

PROCESS OVERVIEW

The ISO held the monthly BPM change management stakeholder meeting on February 23, 2010. The meeting, which was conducted by conference call, included nine stakeholders. Based on the nature of that meeting, and upon the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process, as well as with the progress made on the active PRRs. No significant concerns are currently pending on the active PRRs.

BPM CHANGE MANAGEMENT REPORT

The current *Board Update: BPM Change Management Process* report, which includes all the active PRRs as of February 25, 2010, is included as Attachment 1. In compliance with the tariff Board reporting requirements, the report:

- Summarizes the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the number of active PRRs in various steps along the PRR lifecycle, as of February 25, 2010;
- Reflects those PRRs upon which Management has posted its final decision for the period January 12, 2010 through February 25, 2010; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- No PRRs are under stakeholder appeal.
- Fourteen of the active PRRs were submitted into the electronic system by the ISO on an emergency basis and all of those PRRs related to the Settlements and Billing BPM.
- A PRR report as of February 25, 2010 is included as Attachment 2. This report summarizes PRRs added to the BPM change management system since the February Board report.