

Memorandum

To: ISO Board of Governors
From: Tom Doughty, Vice President, Customer and State Affairs
Date: July 18, 2018
Re: **Business practice manual change management report**

This memorandum does not require Board action.

As required by the Federal Energy Regulatory Commission, management provides this report to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of July 5, 2018, thirteen proposed revision requests (PRRs) were active in the BPM change management system. All PRRs were submitted by the ISO. These thirteen active PRRs affect the following BPMs:

- Energy Imbalance Market (1 request)
- Managing Full Network Model (1 request)
- Market Instruments (2 requests)
- Market Operations (1 request)
- Metering (1 request)
- Outage Management (1 request)
- Reliability Requirements (1 request)
- Scheduling Coordinator Certification and Termination (1 request)
- Settlements and Billing (1 request)
- Transmission Planning Process (3 requests)

PROCESS OVERVIEW

The ISO held two monthly BPM change management stakeholder meetings since the submittal of the previous Board report. There was a stakeholder meeting on May 22, 2018, in which fourteen stakeholders participated, and a meeting on June 26, 2018, in which sixteen stakeholders participated. Based on stakeholder comments during these meetings, and comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

BPM CHANGE MANAGEMENT REPORT

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of July 5, 2018;
- Reflects that eleven PRRs were in final decision status within the period April 26, 2018 through July 5, 2018; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There are no PRRs currently under stakeholder appeal.
- There were no rejected PRRs.
- There were five active PRRs submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each active PRR in the BPM change management system as of July 5, 2018 is included as attachment 2.