




California ISO
Your Link to Power

Transmission Maintenance Coordination Committee Charter

	Board Policy	Revision Date Version No.	3.0
Transmission Maintenance Coordination Committee Charter		Effective Date	4/23/98

This charter prescribes the membership, duties and procedures of the Transmission Maintenance Coordination Committee (TMCC) of the California Independent System Operator Corporation. The provisions included in this charter are in addition to any applicable provisions of the ISO tariff, including Appendix C of the transmission control agreement.

I. Establishment

In October 1997, the Federal Energy Regulatory Commission directed the ISO Board of Governors to create a Maintenance Coordination Committee to perform the duties set forth in Appendix C of the transmission control agreement. In compliance with the order, the Board created an advisory committee entitled the Maintenance Coordination Committee, commonly referred to as the Transmission Maintenance Coordination Committee.

II. Membership


A. Qualifications

Members shall include one member representing each participating transmission owner (PTO) that has transmission facilities subject to the ISO Transmission Maintenance Standards, two members representing organizations representing labor interests, five members representing other organizations, and the ISO vice president responsible for grid operations, or his or her designee, who shall serve as the Chair of the TMCC. All members of the TMCC shall have expertise with large industrial equipment in one or more of the following capacities:

- 1) Supervision of maintenance personnel;
- 2) Creation, implementation, or performance of maintenance procedures;
- 3) Budgeting, planning, or managing maintenance programs; and
- 4) Collecting and managing systems performance data.

B. Appointment and Terms

From lists of nominees submitted by interested parties, the ISO vice president responsible for grid operations, or his or her designee, shall develop a list of candidates for the applicable TMCC positions. The candidate list shall be submitted to the Board for approval. Each year, approximately half of the TMCC members shall be appointed by this procedure. Members of the TMCC shall serve two-year terms. The Board may remove, by two-thirds vote, a member of the TMCC prior to the expiration of that member's appointed term for failure to perform his or her duties or comply with applicable tariff provisions, the transmission control agreement, or this charter.

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C. Confidentiality

Non-public information received or developed by the TMCC (or its members in their capacity as members) may not be disclosed outside the TMCC and the ISO without authorization of the TMCC. The TMCC will not authorize disclosure of information which has been received subject to a specific restriction on non-disclosure except after consultation with the ISO legal department and in accordance with applicable law.

III. Meetings of the TMCC

A. Time and Place

The TMCC shall fix its own time and place of meetings, provided that it meets at least once during each quarter. While in-person participation is strongly encouraged, members may participate in a meeting telephonically if circumstances are such that they cannot attend in person.

B. Secretary

Unless otherwise directed by the TMCC, the Corporate Secretary or his or her designee shall serve as secretary to the TMCC to ensure accurate records of their meetings are maintained.


C. Quorum and Meeting Procedures

A quorum of the TMCC shall consist of a simple majority of its members currently seated. Each member shall have one vote on each matter considered. All meetings shall be held pursuant to the ISO bylaws and open meeting policy as then in effect with regard to notice and waiver thereof and public access to the meetings. Materials submitted to the TMCC, and written minutes of each meeting, shall be maintained as an ISO record.

Unless extraordinary circumstances require a deferred report, the TMCC shall report to the Board at the next regularly scheduled Board meeting, any recommendations approved by the TMCC, and shall describe any dissenting opinions if consensus was not possible.

D. Public Comment


With the exception of meetings held in closed session, opportunities for public comment will be provided at each meeting.

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IV. Functions of the TMCC

Members of the TMCC shall perform all duties specified in Appendix C to the transmission control agreement, including:

- a) Convey information to the Board periodically;
- b) Seek input from other PTOs and interested stakeholders regarding the ISO transmission maintenance standards;
- c) Review any proposed changes to the ISO transmission maintenance standards submitted by the ISO, a PTO, or any interested stakeholder, and recommend revisions to the ISO for approval; and
- d) Recommend amendments and revisions to the ISO transmission maintenance standards to the Board.

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REVISION HISTORY

VERSION NO.	DATE	DESCRIPTION
1.0	4/23/98	Adopted by Board of Governors
2.0	2/20/03	Amended by Board of Governors
3.0	TBD	Amended by Board of Governors