
 California ISO	<b>Board Policy</b>	Revision Date Version No.	2/23/2023 4.5
<b>Audit Committee Charter</b>		Policy Adopted	5/22/1997



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## **Audit Committee Charter**

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## REVISION HISTORY

VERSION NO.	REVISION DATE	REVISED BY	DESCRIPTION
1.0	5/22/1997	Legal	Charter adopted
2.0 - 3.0	Various	Various	Charter updates were reviewed and adopted by the Board of Governors between 1997 and 2014.
4.0	12/18/2014	S.Karpinen G. Fisher	Updates to improve readability, minor grammatical changes. Update to clarify the roles and responsibilities of the Audit Committee in relation to the Board of Governors. Updated wording throughout the charter from "shall" to "must", "will" or "should".
4.1	10/6/15	S. Garcia	Updated to remove tagline from corporate logo.

VERSION NO.	DATE REVIEW STARTED	EFFECTIVE DATE	REVISED BY	DESCRIPTION
4.1	10/6/15	2/25/16	S. Garcia, J. Curtis, S. Karpinen	2016 Annual Review. Updated to remove tagline from corporate logo. Updated Revision History to match other documents. Other minor administrative changes
4.2	2/27/17	4/1/17	G. Fisher	2017 Annual Review. Updated to reflect changes to Audit Committee oversight of Internal Audit Director's performance review and compensation to be consistent with Internal Auditing Standards and Guidance. Updated Charter to reflect that ISO has only one Code of Conduct. Other minor administrative changes.
4.3	5/17/18	6/8/2018	S. Karpinen	2018 Annual Review. No edits.
4.4	4/12/19	4/1/20	S. Karpinen	2019 Annual Review. No edits.
4.5	5/5/20	5/29/20	S. Karpinen	2020 Annual Review. No edits.
4.5	3/24/21	3/24/21	S. Bernard	2021 Annual Review. No edits.
4.5	3/15/22	3/15/22	S. Bernard	2022 Annual Review. No edits.
4.5	2/2/23	2/1/24	S. Bernard	2023 Annual Review. No changes. Approved with no edits by the Audit Committee on 2/2/2023.

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This Audit Committee Charter establishes the responsibilities and administration of the Audit Committee of the California ISO Board of Governors.

This charter is intended as a component of the governance framework within which the Board and its committees direct the affairs of the ISO. While it should be interpreted in the context of applicable law, as well as in the context of the ISO's bylaws, it is not intended to establish any legally binding obligations.

## 1. Membership & Qualifications

### 1.1 Membership:

1.1.1 The Committee consists of two or more members currently serving on the Board as determined from time to time by the Board.

1.1.2 The Committee members are elected by the Board, and may not be removed except by majority vote of the Board.

1.1.3 The Audit Committee chair is to be appointed by the Board.

### 1.2 Qualifications:

1.2.1 Each member of the Committee is expected to be financially literate, as that qualification is interpreted by the Board in its business judgment, or to become financially literate within a reasonable period of time after his or her appointment to the Committee.


## 2. Purpose & Areas of Responsibility

2.1 Purpose: The purpose of the Committee is to assist the Board's oversight of (i) the integrity of the ISO's financial statements, (ii) the ISO's compliance with legal and regulatory requirements and (iii) the performance of the ISO's independent auditors and internal audit function. The Committee is responsible for reviewing the ISO's financial reporting process, internal controls and codes of conduct of the Board, employees and contractors of the ISO. In addition, although this charter specifies certain areas of responsibility for the Audit Committee, some of those responsibilities may be fulfilled in conjunction with activities by the full Board of Governors, including, for example, meeting with the General Counsel to review legal and regulatory matters.

### 2.2 Areas of Responsibility

2.2.1 Recommend a firm or firms for the Board to engage as the ISO's independent auditors, and if warranted, in the discretion of the Committee, recommend the termination of an engagement.

2.2.2 Preapprove engagement letters with the ISO's independent auditors, including the proposed fees contained therein, for all audit and non-audit engagements and relationships between the ISO and the independent auditors (which determination may be made after receiving input from management, if desired).

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2.2.2.1 De minimis exception: Preapproval requirements are waived if:

- (i) the engagement relates to non-audit services, (i.e., services in which no audit opinion is produced), if the amount of such non-audit service is less than \$50,000;

or

- (ii) the service relates to an amendment to a preapproved engagement letter resulting in a change to the fees being charged of less than \$50,000 and inconsequential change to the scope.

2.2.2.2 All engagements and amendments exempt under 2.2.2.1 must be brought to the attention of the Audit Committee promptly after execution.

2.2.3 Review the performance of the ISO's independent auditors.

2.2.4 Assess the ongoing independence of the ISO's independent auditors, including assessment of any non-auditing services to be provided to the ISO by the independent auditors.

2.2.5 Provide that the ISO's independent auditors report directly to the Committee.


2.2.6 Review the planned scope and execution of the independent auditor's financial statement audit, including any special audit procedures.

2.2.7 Review with appropriate ISO management and the independent auditors (i) all material accounting policies and practices that are used; (ii) all alternative treatments of financial information that have been discussed by the independent auditors and management, ramifications of the use of such alternative disclosures and treatments, and the treatment preferred by the independent auditors; and (iii) any material financial arrangements of the ISO which do not appear on the financial statements of the ISO.

2.2.8 Review, in its discretion, any material communication between ISO management and (i) independent auditors or (ii) internal audit; including written communications for improvement in processes and related internal controls.

2.2.9 Review with appropriate ISO management, internal auditors, and the independent auditors the adequacy of the internal accounting and control environment, both as it relates to the ISO's direct financial reporting systems and with respect to the market systems the ISO manages for transactions in the markets administered by the ISO, and satisfy itself that any material weakness in such control environment, and any material weakness in the implementation of any procedures thereunder, are being corrected in a timely manner.

2.2.10 Review with appropriate ISO management, internal auditors and the independent auditors any known or suspected fraud, whether or not material, that

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involves management or other employees who have a significant role in the ISO's internal control over financial reporting.

2.2.11 Review the ISO's annual financial statements and be informed of any significant disagreement between management and the independent auditor that arose in connection with the audit of those statements, including any problems or difficulties encountered by the independent auditors in the course of any audit work and any restrictions on the scope of the independent auditors' activities or on access to requested information.

2.2.12 Review the ISO's policies and procedures to help prevent and detect violations of the law and of significant ISO policies and to promote business ethics, including the ISO's code of conduct and the ISO's policies relating to the ethical handling of conflicts of interest.

2.2.13 Monitor compliance with the ISO's code of conduct.

2.2.14 Review the design and implementation of the compliance program and oversee compliance activities. Obtain regular updates from management and legal counsel regarding compliance matters.

2.2.15 Review the ISO's policies and procedures for receipt and treatment of allegations of suspected misconduct.

2.2.16 Review, with ISO management and internal audit, the ISO's processes for identifying and assessing risks, evaluating the impact on corporate objectives, and managing, reporting, and controlling enterprise risks.

2.2.17 Review, with ISO management and internal audit, the internal audit charter, activities, staffing, and organizational structure of the internal audit function.

2.2.18 Review and approve the annual internal audit plan and all major changes to that plan.


2.2.19 Ensure there are no unjustified restrictions or limitations placed on internal audit's activities, and review and concur in the appointment, replacement, or dismissal of the chief audit executive.

2.2.20 At least annually, review the performance of the chief audit executive and concur in the annual compensation and salary adjustment.

2.2.21 Review the effectiveness of the internal audit function, including compliance with professional internal auditing standards.

2.2.22 Periodically meet separately with internal audit management.

2.2.23 Meet as necessary with the General Counsel, and outside counsel when appropriate, to review legal and regulatory matters, including (i) any matters that may have a material impact on the financial statements of the ISO and (ii) any matters involving potential or ongoing material violations of law or breaches of fiduciary duty by

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the ISO or any of its directors, officers, employees or agents or breaches of fiduciary duty to the ISO.

2.2.24 As requested or approved in advance by the Board, institute special investigations and, if appropriate, hire special counsel or experts to assist. The cost of such independent counsel and experts to be borne by the ISO.

2.2.25 Perform such other oversight duties and responsibilities as may be assigned to the Committee, or from time to time, by the Board.

2.2.26 Report regularly to the Board on its activities, as appropriate. In connection therewith, the Committee must review with the Board any significant issues that arise with respect to the quality or integrity of the ISO's financial statements, the ISO's compliance with legal or regulatory requirements, the performance and independence of the ISO's independent auditors, or the performance of the internal audit function.

### 3. Administration

3.1 The Committee is accountable to the Board.

3.2 In discharging its responsibilities, the Committee is empowered to inquire into any matter it considers appropriate and must have access to all books, records, facilities and personnel of the ISO. The Committee may report to the Board if it believes that the ISO has failed to provide adequate resources to support the Committee's fulfillment of its responsibilities.

3.3 The Committee may fix its own time and place of meetings, at least quarterly, and may prescribe its own rules of procedure, consistent with the requirements of the bylaws. Meetings may be called by the Chair of the Committee or the Chair of the Board. All meetings must be held pursuant to the bylaws and open meeting policy of the ISO with regard to notice and waiver thereof, and written minutes of each meeting must be duly filed in the ISO's records.

3.4 A quorum of the Committee consists of both of its members, or, in the event that the Committee consists of more than two members, a quorum consists of a majority of the members of the Committee.

3.5 Management will review this charter on an annual basis and recommend updates to the Audit Committee, as appropriate, for approval by the Board.

3.6 While the Committee has the duties and responsibilities set forth in this charter, the Committee is not responsible for preparing or certifying the ISO's financial statements, for planning or conducting any audits or for determining whether the ISO's financial statements are complete and accurate and are in accordance with generally accepted accounting principles.

### 4. Secretary of the Committee

4.1 Unless otherwise designated by the Corporate Secretary or the Committee in consultation with the Corporate Secretary, the Corporate Secretary will serve as the Secretary to the Committee.