

 California ISO	<b>Reliability Coordinator West Oversight Committee</b>	Guideline Adopted	TBD
<b>Public Meeting Notice and Posting Guidelines</b>		Version No.	1.0

The Reliability Coordinator West Oversight Committee will hold meetings consistent with the Reliability Coordinator Oversight Committee Charter. Public sessions of the Oversight Committee will address aspects of the RC function that are of interest to state regulators, policy makers, or other stakeholders throughout the region.

To support the Oversight Committee and facilitate stakeholder participation, RC West has established the following guidelines for providing public notice and posting of materials for the public session of each RC Oversight Committee meeting.

The following tasks and timelines shall be followed in connection with each public meeting:

<b>Task</b>	Publicly notice the meeting / call	Agenda topics proposed by public	Post and publicly notice agenda	Post meeting documents	Post decisions* / meeting recording
<b>Timeline</b>	At least 3 weeks prior to in person meeting / 1 week prior to call	2 weeks prior to the meeting	At least 1 week prior to meeting	1 week prior to meeting for approval items / 2 business days prior to meeting for non-approval items	After meeting, 2 business days for decisions / 3-5 days for recording

\*This applies to decisional items approved by the RC West Oversight Committee.

**Three weeks prior to an in person meeting:**

- The RC West will issue a market notice announcing the meeting and participation details.

**Two weeks prior to a meeting:**

- The public can submit agenda topics to be considered for discussion at an upcoming meeting. The RC West will provide directions for how to submit topics in the public meeting notice.

**One week prior to a meeting:**

- The RC West will post and publicly notice the meeting agenda.
- The RC West will post any decisional approval items that will be the subject of an approval to be made in public session by the Oversight Committee membership. As noted in the Decisional Item Voting Rules, committee members will receive decisional items no less than two weeks prior to the meeting.

**Two business days prior to a meeting:**

- The RC West will post any presentations or other meeting documents.

**Two business days following a meeting:**

- The RC West will post the outcomes of the decisional items.

**Three to five days following a meeting:**

- The RC West will post an audio recording of the public session meeting. If the audio recording has not been received from the vendor within this timeframe, RC West will post as soon as it is available.

**Note:** For issues that require urgent attention, the posting and notice requirements set forth may be waived with the approval of the Chair or the Vice Chair of the Committee, provided that the waiver decision is ratified at or before the next meeting in accordance with the Decisional Item Voting Rules. The RC West will notice urgent items and post as early as possible in advance of the meeting.