ATTACHMENT 1

Outage Posting

Go to PPIC Web Site

- Go to: http://www.pge.com/b2b/energysupply/qualifyingfacilities/whotocontact/
- Click on Link: Power Procurement Information Center



<u>Log In</u>

- Enter User NameEnter Password
- SUBMIT > Click on the button

PG&E Login - Microsoft Internet Explorer provided by PG&E	8
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Done	

Select Screen

Click on Link: Post Outages



Post Outages, including PG&E/grid, voluntary or forced shut downs, and scheduled maintenances

- Select Project: If you have multiple projects, make sure the project you want is highlighted
- Select Outage Type: Select either scheduled maintenance, PG&E outage, voluntary shut down, or forced outage



Select Schedule Dates: Enter the Start and End Dates and Times, then complete the other required fields (i.e., fields with an asterisk)

Enter Even Descriptions & Other Information

- Enter a description of the outage, per the NERC/WECC Reliability Requirements, in the "Plant Shut-Down Comments" text box, as well as the NERC GADS cause code that best describes the reason for the outage or event where applicable (See Appendix A for a list valid NERC GADS cause codes)
- Enter any other information to adequately describe the event per the NERC/WECC Reliability Requirements
- > **Contact Name**: You must enter a contact name
- > E-mail Address: You must enter an e-mail address
- Click on the

CONTINUE button

Power Procurement Information Center - Microsoft Internet Expl	orer provided by PG&E	_	₫×
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Forecasted Plant Shut-Down Data		<u> </u>	× 00
Is this outage a major overhaul?*	C Yes © No		_
Start Date Time (MM/0D/YYYY hh:mm)*	07/26/2008 11:35		
End Date Time (MM/DD/YYYY hh:mm)*	07/27/2008 11:35		
Plant Shut-Down Comments ¹ *	Test 🔺		
Deliveries During Outage (KWh) ^{2*}	0.0		
¹ Please include reason for shutdown. If sch forced outage, what caused the forced plant will be available in an emergency	eduled maintenance, include type of maintenance performed. If outage. If voluntary shutdown, reason for shutdown. Finally, if situation, length of ramp up time.		
² This field needs to be filled in whenever you reduced level. If the work being performed which the facility will generate during the or Outage (kWh)" field.	ur facility performs ANY OUTAGE TYPE, but continues to generate at a requires the facility to drop its generation level, the generation level at uutage is the number that should be placed in the "Deliveries During		
QF or Unit Contact			
Contact Name*	Joe Smith		
E-mail Address*	JoeSmith@HotMail.com		
Phone Number*	(555) 555 - 5555 x		
PG&E-Caused Outages ³			
Confirmed Date (MM/DD/YYYY):			
PG&E Contact:			
Switching Center:			
³ These fields only need to be filled in for PG	&E caused outages.		
	RESET CONTINUE		•
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Click on the "Confirm" button



You will receive a confirmation email within 5 minutes from PG&E's web system that you posting has been received