	<b>Reliability Coordinator Procedure</b>	<b>Procedure No.</b>	RC0690C
		<b>Version No.</b>	1.0
		<b>Effective Date</b>	1/01/2021
<b>PRC-012 Remedial Action Schemes – Corrective Action Plan (CAP) and Results</b>		<b>Distribution Restriction: None</b>	

CAP definition: A list of actions and an associated timetable for implementation to remedy a specific problem.

The following checklist identifies information for each Corrective Action Plan submission that the Lead RAS-Entity must document and provide to the RC West Reliability Coordinator (RC). If an item on this list does not apply to a specific CAP, a response of “Not Applicable” for that item is appropriate. This template can also be used for providing results of the RAS operational performance analysis when deficiencies are identified.

### CAP Submittal Checklist (to be filled out by the RAS Entity)


Submitting RAS Entity Contact Information	
RAS Name:	
Lead RAS-Entity Name:	
RAS-Entity(ies) other than Lead RAS-Entity:	
This submission is (check applicable):	<input type="checkbox"/> New CAP <input type="checkbox"/> Modification to the existing CAP <input type="checkbox"/> Completion to the existing CAP (provide original CAP submission date)
RAS deficiencies identified through (check applicable):	<input type="checkbox"/> Periodic RAS evaluation conducted by the PC <input type="checkbox"/> Operational analysis conducted by the RAS-entity (may include events when RAS operation/non-operation investigation concluded that the RAS did not meet performance expectations or did not operate as designed) <input type="checkbox"/> Planning studies (new Interconnection/load growth or load/generation retiring) <input type="checkbox"/> Functional test performed by the RAS-entity(ies) <input type="checkbox"/> Other: _____
Date of the Identifying Event:	
Will this CAP require functional changes <sup>1</sup> be made to a RAS (Y/N)?	

<sup>1</sup> PRC-012 R1 Functionally modified: Any modification to a RAS consisting of any of the following:


- Changes to System conditions or contingencies monitored by the RAS
- Changes to the actions the RAS is designed to initiate
- Changes to RAS hardware beyond in-kind replacement; i.e., match the original functionality of existing components
- Changes to RAS logic beyond correcting existing errors
- Changes to redundancy levels; i.e., addition or removal

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*When downloaded or printed, this document becomes UNCONTROLLED.*

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Submitting RAS Entity Contact Information			
<b>Note:</b> If applicable, use checklist for RAS modification (RC0690A) to submit RAS modifications.			
If no changes to RAS necessary, describe mitigation actions and timetable necessary to address the deficiency			
Summary of Actions	Completed Date or In-Service Date	Submitted to RC West Date	
<i>Example: Repair equipment</i>	<i>Example: June 27, 2021</i>	<i>Example: May 1, 2021</i>	
List all the supporting documentation provided with this submission (Insert rows if needed)	<b>Title</b>	<b>Version</b>	<b>Effective Date</b>
Date Submitted:			
Name:			
Title:			
Department:			
Phone:			
Email Address:			

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### CAP Completion Checklist (to be filled out by RC)

Date CAP Completed:	
Name:	
Title:	
Department:	
Phone:	
Email Address:	

## Supporting Information

### Operationally Affected Parties


Shared with the Public.

### References

NERC Requirements	PRC-012
BA/TOP Operating Procedure	
Other References	

## Version History

Version	Change	Date
1.0	New checklist – Approved by Oversight Committee 9/17/20.	1/01/2021

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## Periodic Review Procedure

### Review Criteria & Incorporation of Changes

There are no specific review criteria identified for this document.

### Frequency

Review at least once every three (3) years.