# Business Practice Manual Change Management Notice of Appeal

# and Opening Brief Template

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| **Submitted by** | **Organization** | **Date Submitted** |
| Please fill in the name, e-mail address and contact number of a specific person who can respond to any questions about this appeal. | Please fill in here | Please fill in here |

Please use this template to provide your Notice of Appeal and Opening Brief on the ISO’s decision regarding your proposed revision request or comments on any proposed revision request.

Submit a Notice of Appeal within the applicable Proposed Revision Request

If providing an additional Brief, email to [bpm\_cm@caiso.com](mailto:bpm_cm@caiso.com).

Your Notice of Appeal and Opening Brief are due within ten (10) Business Days of the ISO’s published decision on the Proposed Revision Request.

**Previous Comments on PRR**

[[Summarize or reiterate the comments you submitted during the PRR process that you believe the ISO should reconsider. Please note that you are not required to appeal all of your comments regarding the PRR; only those you believe the ISO should reconsider.]]

**Reason for Appeal**

[[In eight (8) pages or fewer, please explain why and how the ISO should its decision regarding your previous comments. Body formatting should be 12-point Arial or Times New Roman font, double-spaced, with 1” margins. Footnotes should be 10-point Arial or Times New Roman font, single-spaced.]]