

Memorandum

To: ISO Board of Governors

From: Karen Edson, Vice President, Policy and Client Services

Date: December 6, 2012

Re: **Business Practice Manual Change Management Activities Update**

This memorandum does not require Board action.

EXECUTIVE SUMMARY

This memorandum is a regular report required by the Federal Energy Regulatory Commission to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of November 26, 2012, thirty-three proposed revision requests (PRRs) were active in the BPM change management system, including thirty-two submitted by the ISO and one submitted by a stakeholder. These thirty-three active PRRs impact the following BPMs:

- Generator Interconnection Procedures (1 request)
- Market Instruments (4 requests)
- Market Operations (3 requests)
- Outage Management (1 request)
- Reliability Requirements (1 request)
- Settlements and Billing (22 requests)
- Transmission Planning Process (1 request)

PROCESS OVERVIEW

The ISO held monthly BPM change management stakeholder meetings on October 23, 2012 and November 27, 2012. Twenty stakeholders participated in the October 23 meeting, and nineteen participated in the November 27 meeting. Based on stakeholder comments during the meetings, and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process, as well as with the progress made on the active PRRs.

BPM CHANGE MANAGEMENT REPORT

The current *Board Update: BPM Change Management Process* report, which includes all active PRRs as of November 26, 2012, is included as Attachment 1. In compliance with the tariff reporting requirements, the report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of November 26, 2012;
- Reflects those PRRs upon which Management has posted its final decision for the period October 11, 2012 through November 26, 2012; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- No PRRs are under stakeholder appeal.
- Three PRRs were submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each PRR in the BPM change management system as of November 26, 2012, is included as Attachment 2.