

Memorandum

To: ISO Board of Governors
From: Karen Edson, Vice President, Policy and Client Services
Date: July 3, 2013
Re: **Business Practice Manual Change Management Activities Update**

This memorandum does not require Board action.

This memorandum is a regular report required by the Federal Energy Regulatory Commission to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of June 18, 2013, fourteen proposed revision requests (PRRs) were active in the BPM change management system, all of which were submitted by the ISO. These fourteen active PRRs impact the following BPMs:

- Definitions and Acronyms (2 requests)
- Market Operations (2 requests)
- Settlements and Billing (8 requests)
- Generator Interconnection Procedures (1 request)
- Compliance Monitoring (1 request)

PROCESS OVERVIEW

The ISO held a monthly BPM change management stakeholder meeting on May 28, 2013, wherein eighteen stakeholders participated. Based on stakeholder comments during the meeting, and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process, as well as with the progress made on the active PRRs.

BPM CHANGE MANAGEMENT REPORT

The current *Board Update: BPM Change Management Process* report, which includes all active PRRs as of June 18, 2013, is included as Attachment 1. In compliance with the tariff reporting requirements, the report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of June 18, 2013;
- Reflects those PRRs upon which Management has posted its final decision for the period April 26, 2013 through June 18, 2013; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- No PRRs are under stakeholder appeal.
- One PRR was submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each active PRR in the BPM change management system as of June 18, 2013, is included as Attachment 2.