

# Memorandum

**To:** ISO Board of Governors  
**From:** Tom Doughty, Vice President, Customer and State Affairs  
**Date:** February 9, 2017  
**Re:** **Business practice manual change management report**

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***This memorandum does not require Board action.***

This memorandum provides a regular report, as required by the Federal Energy Regulatory Commission, to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of January 24, 2017, nineteen proposed revision requests (PRRs) were active in the BPM change management system. Two were submitted by San Diego Gas and Electric Company, and one was submitted by Pacific Gas and Electric Company. These nineteen active PRRs affect the following BPMs:

- Generator Management (1 request)
- Managing Full Network Model (1 request)
- Market Instruments (1 request)
- Market Operations (3 requests)
- Outage Management (1 request)
- Reliability Requirements (2 requests)
- Settlements and Billing (10 requests)

## **PROCESS OVERVIEW**

The ISO held monthly BPM change management stakeholder meetings on December 20, 2016, where thirteen stakeholders participated, and on January 24, 2017, where twenty-two stakeholders participated. Based on stakeholder comments during the meetings, and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

## **BPM CHANGE MANAGEMENT REPORT**

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of January 24, 2017;
- Reflects that three PRRs were in final decision status within the period November 23, 2016 through January 24, 2017; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There is one PRR currently under stakeholder appeal. The ISO is working with the appellant to further understand concerns and identify potential solutions.
- There were no rejected PRRs.
- There were five active PRRs submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each active PRR in the BPM change management system as of January 24, 2017 is included as attachment 2.