

Memorandum

To: ISO Board of Governors
From: Joanne Serina, Director, Customer Service and Stakeholder Affairs
Date: May 9, 2018
Re: **Business practice manual change management report**

This memorandum does not require Board action.

Management, as required by the Federal Energy Regulatory Commission, provides this report to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of April 25, 2018, three proposed revision requests (PRRs) were active in the BPM change management system. All PRRs were submitted by the ISO. These three active PRRs affect the following BPMs:

- Energy Imbalance Market (1 request)
- Generator Interconnection and Deliverability Allocation (1 request)
- Market Operations (1 request)

PROCESS OVERVIEW

The ISO held two monthly BPM change management stakeholder meetings since the submittal of the previous Board report. There was a stakeholder meeting on April 3, 2018, in which fourteen stakeholders participated and a meeting on April 24, 2018, in which twelve stakeholders participated. Based on stakeholder comments during these meetings, and comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

BPM CHANGE MANAGEMENT REPORT

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of April 25, 2018;
- Reflects that sixteen PRRs were in final decision status within the period March 1, 2018 through April 25, 2018; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There are no PRRs currently under stakeholder appeal.
- There were no rejected PRRs.
- There was one active PRR submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each active PRR in the BPM change management system as of April 25, 2018 is included as attachment 2.