

# Memorandum

**To:** ISO Board of Governors  
**From:** Thomas Doughty, Vice President, Customer and State Affairs  
**Date:** October 19, 2016  
**Re:** **Business practice manual change management report**

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***This memorandum does not require Board action.***

This memorandum provides a regular report, as required by the Federal Energy Regulatory Commission, to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of September 30, 2016, twenty-one proposed revision requests (PRRs) were active in the BPM change management system. All were submitted by the ISO. These twenty-one active PRRs affect the following BPMs:

- Congestion Revenue Rights (1 request)
- Definitions and Acronyms (1 request)
- Energy Imbalance Market (1 request)
- Generator Interconnection and Deliverability Allocation Procedures (2 requests)
- Generator Management (1 request)
- Managing Full Network Model (1 request)
- Market Instruments (4 requests)
- Market Operations (2 requests)
- Metering (2 requests)
- Settlements and Billing (6 requests)

## **PROCESS OVERVIEW**

The ISO held monthly BPM change management stakeholder meetings on August 23, 2016, where thirty-four stakeholders participated, and on September 27, 2016, where twenty-three stakeholders participated. Based on stakeholder comments during the meetings and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

## **BPM CHANGE MANAGEMENT REPORT**

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of September 30, 2016;
- Reflects that nineteen PRRs were in final decision status within the period August 12, 2016 through September 30, 2016; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There are no PRRs currently under stakeholder appeal.
- There were no rejected PRRs.
- Seven of the active PRRs were submitted into the electronic system by the ISO on an emergency basis. The emergency PRRs required rapid implementation, as the effective date occurred prior to the completion of the BPM change management stakeholder process.

A PRR report summarizing the content of each active PRR in the BPM change management system as of September 30, 2016, is included as attachment 2.