

Memorandum

To: ISO Board of Governors
From: Karen Edson, Vice President, Policy and Client Services
Date: September 10, 2015
Re: **Business practice manual change management report**

This memorandum does not require Board action.

This memorandum provides a regular report, as required by the Federal Energy Regulatory Commission, to inform the ISO Board of Governors on the status of the business practice manual change requests submitted by stakeholders and the California Independent System Operator Corporation.

The ISO inaugurated the public change management process for business practice manuals (BPMs) on April 1, 2009. Both the ISO and stakeholders use the same electronic system and process to submit and track proposed changes to the BPMs. The process includes stakeholder review, ISO approval or rejection, and a possible appeal to the BPM Appeals Committee, which is comprised of three ISO officers.

As of August 27, 2015, ten proposed revision requests (PRRs) were active in the BPM change management system. Nine were submitted by the ISO, and one submitted by Pacific Gas and Electric Company. These ten active PRRs affect the following BPMs:

- Generator Management (1 request)
- Market Instruments (1 request)
- Market Operations (1 request)
- Reliability Requirements (2 requests)
- Settlements and Billing (5 requests)

PROCESS OVERVIEW

The ISO held monthly BPM change management stakeholder meetings on June 23, 2015, where sixteen stakeholders participated; on July 28, 2015, where twelve stakeholders participated; and on August 25, 2015, where twenty-one stakeholders participated. Based on stakeholder comments during these meetings and on the types of comments entered into the BPM change management electronic system, it appears that stakeholders are generally satisfied with the process.

BPM CHANGE MANAGEMENT REPORT

In compliance with the tariff reporting requirements, attachment 1 of this report:

- States the total number of active PRRs submitted by stakeholders and by the ISO;
- Depicts the active PRRs in various steps along the PRR lifecycle, as of August 27, 2015;
- Reflects that twelve PRRs were in final decision status for the period June 25, 2015 through August 27, 2015; and
- Includes PRRs currently under stakeholder appeal, the stakeholder positions on rejected PRRs, and the reasons for rejection.

The following is additional relevant information:

- There are no PRRs under stakeholder appeal.
- There were no rejected PRRs.
- Two of the active PRRs were submitted into the electronic system by the ISO on an emergency basis.

A PRR report summarizing the content of each active PRR in the BPM change management system as of August 27, 2015, is included as attachment 2.