

# **Master File Interface User Guide**

Version 1.8 March 15, 2018

## Location of Document

http://www.caiso.com/participate/Pages/ApplicationAccess/Default.aspx

## **Revision History**

Date	Version	Description	Author	
06/26/2009	1.3	First Released Version.	Project	
08/28/2009	1.4	Production URLs now available. Updated reporting instructions to show possible error conditions. Added note to U.I. error display on upload.	Project	
01/22/2015	1.5	Added new sections for Data Upload, Actions, Rates and Notifications	Project	
1/4/2015	1/4/20151.6Added new section for Use Limit Plan Data Template; added ULPDT error messages to Appendix B.			
3/11/2016 1.7		Updated URLs and screenshots	LRivera	
3/15/2018	1.8	Updated to reflect recent UI changes and instructions; added new ULPDT validation rules to Appendix, updated Reporting screenshots and instructions	Project	

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# 1. Introduction

The Master File database contains static data that reflects the operating characteristics of resources that participate in California ISO Markets. Periodically, Scheduling Coordinators may need to make changes to specific operating parameters and may do so by submitting their data changes via a Generator Resource Data Template (GRDT or RDT), Intertie Resource Data Template (IRDT or RDT), or Use Limit Plan Data Template (ULPDT). This user guide explains how to use the Master File User Interface for submitting these data changes, viewing and downloading approved RDT or ULPDT data for a selected effective trade date, and viewing and downloading a list of resources with upcoming approved changes for specified date range.

### 1.1 Purpose

The purpose of the Master File database is to hold static reference data that is used by many key market applications that operate at the California ISO.

## 1.2 Scope

This manual provides instructions for using the basic Master File User Interface features, which include the following topics:

- Accessing the application
- Navigating through the web content and controls
- Generating and saving reports

The details of how to utilize the Master File Application Programming Interface (Web Services) are documented in the Technical Interface Specification for Master File Data Exchange Services.

## **1.3 Content and Organization**

- 1. The purpose of the guide is to instruct users how to use the features of the Master File User Interface.
- 2. This guide describes the steps for submitting (uploading) RDT data updates using three Excel templates: the GRDT, IRDT, or ULPDT.
- 3. This guide describes the steps for viewing and downloading data in GRDT, IRDT, and ULPDT Excel formats.

This application may be used to generate the following reports:

- a. **Generator RDT Report** data for GEN, TG, LOAD resources in a format used currently to exchange resource data between CAISO and Scheduling Coordinators. It also allows users to view/download data which SIBR/IFM/SaMC use to perform validations.
- b. Intertie RDT Report data for ITIE, ETIE resources in a format used currently to exchange resource data between the CAISO and Scheduling Coordinators. It also allows users to view/download data which SIBR/IFM/SaMC use to perform validations.
- c. Use Limit Plan (ULPDT) Report data for Use Limit Plans in a format used to exchange ULP data between the CAISO and Scheduling Coordinators.
- d. **Resources with Approved Changes** list of resource IDs that have approved changes for a specified effective trade date, or range of effective trade dates.
- 4. This guide describes the steps for viewing the status of an uploaded RDT or ULPDT request.

## **1.4 Definitions**

Object	Definition
Approved	A submitted data change must be approved by ISO staff before it can be considered effective.
	Approved data changes will be included in the featured reports
	beginning the calendar day following the day the change is approved by ISO staff.
Effective Date	The first trading date an approved data change becomes applicable.
SCID	A unique identifier for a market participant that is certified by the ISO to submit bids and preferred self-schedules.
Resource Type	Descriptive identifier denoting the type of resource. Different types of resources may have additional validation requirements. Resource type can be one of the following: a) GEN: Generating Resource b) TG: Dynamic Tie Generator Resource c) LOAD: Load Resource d) ETIE: Export System (Intertie) Resource e) ITIE: Import System (Intertie) Resource
Resource Id	The ISO resource identifier used for tracking each resource for market scheduling and outage coordination purposes.
Trade Date	The effective date for which the report retrieves the data from Master File
ULP	Use Limit Plan
ULPDT	Use Limit Plan Data Template

The following defined terms and acronyms are used within this document:

# 2. Installation

## 2.1 System Requirements

#### Hardware

There is no specific limitation on the Hard Disk Drive or the RAM capacity however, a minimum of 512 Mb of RAM is advised for better performance.

#### Software

- Windows XP or Windows NT 2000 and above
- Internet explorer 6.0 with service pack 2 is recommended
- Microsoft Office 2000 or higher is recommended

Lower versions of the software components may result in some of the user features not looking the same and some features may be totally unavailable.

## 2.2 Application Access

Please refer to <u>Appendix A – External User Access</u> for external user access information.

URL information is located in section 3.1 (Using the System).

### 2.3 Client Side Setup Procedure

Use this procedure to configure the Microsoft Explorer to open Office files in the appropriate Office program by using the Folder Options tool. These steps are performed in order to allow the Actuate Reporting Tool to open Excel files in a separate window, which enhances its usability:

- 1. Open My Computer.
- 2. On the **Tools** menu, click **Folder Options**.
- 3. Click the **File Types** tab.
- 4. In the **Registered file types** list, click the specific Office document type (select Microsoft Excel Worksheets .xls, .csv), and then click **Advanced** (or click **Edit**).
- 5. In the **Edit File Type** dialog box, click to clear the **Browse in same window** check box (or click to clear the **Open Web documents in place** check box).
- 6. Click OK.

# 3. Using the System

## 3.1 Accessing the Application

1. Click on the URL for the application:

Master File Production Environment CAISO Portal

Select



Please refer to the Master File Production URL List to start Master File

2. A pop-up window appears with the list of available installed certificates displayed. Select the Digital Certificate with which the request is to be authenticated and click on OK.

Choose a	Choose a digital certificate 🛛 ? 🔀									
Identification The Web site you want to view requests identification. Please choose a certificate.										
	Name	Issuer								
	MFRD Internal_Viewer MFRD Operator MFRD Approver Prince Philip	Test_CA2 Test_CA2 Test_CA2 Test_CA2								
	More Info View Certificate									
		OK Ca	ncel							

3. *Figure 1: Login Dialog - Certificate*For the next pop-up window, accept the request to sign data with the Private Exchange Key of the certificate by clicking on the OK button. This screen should only appear the first time accessing the application.

Signing data with your private exchange key 🛛 🛛							
	An application is requesting access to a Protected item. CryptoAPI Private Key						
V	OK Cancel <u>D</u> etails						

Figure 2: Login Dialog – Access



4. The Master File Home Page will display as shown below



- 5. The functionality available includes:
  - a. Upload (RDT and ULPDT)
  - b. Reports
  - c. Status of Submission
  - d. Actions
  - e. Data Load
  - f. Rates
  - g. Notifications
  - h. Help
- 6. Role to Function Matrix

Function/Role	External Operator	External Viewer	Internal Operator
Upload RDT/ULPDT Data	$\checkmark$		$\checkmark$
RDT Submission Status	$\checkmark$		$\checkmark$
Reports (Download)	$\checkmark$	$\checkmark$	$\checkmark$
Actions			$\checkmark$
Data Load			$\checkmark$
Rates			$\checkmark$
Notifications			$\checkmark$
Help	$\checkmark$	$\checkmark$	$\checkmark$

# 4. Upload of RDT/ULPDT data

### 4.1 Submission of Upload Request

- 1. Click the "Upload" button from the home page.
- 2. The system displays the "Upload" Page. Note the RDT selections require entering Effective Date and SC ID. These fields are not required/displayed when the ULPDT radio button is selected.

🍣 Californ	ia ISO <sub>Master File</sub>						≫ Welco	ome:LRivera – Feb	ruary 14, 2018
		Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help
Upload									
File Name	Browse								
Upload Type	RDT Generator      RDT Intertie      ULPDT								
Effective Date	02/22/2018								
SCID	✓								
Com m ents	$\bigcirc$								
	Upload								

Figure 4a: Upload Page for RDT

🍣 Californ	ia ISO <sub>Master File</sub>							≫ Welco	me:LRivera – Fe	bruary 14, 2018
			Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help
Upload										
File Name		Browse								
Upload Type	○ RDT Generator ○ RDT Intertie ● ULPDT									
Com m ents	Upload	$\bigcirc$								

Figure 4b: Upload Page for ULPDT

- 3. Interact with the following elements on the upload screen:
  - a. **File Name** Must be an .xls file in RDT or ULPDT format. The "Browse" button will allow for file selection from any local or network drive that user is hooked up to. This field is required.
  - b. **Upload Type** Defaults to "RDT Generator". Be sure to select "RDT Generator" if a GRDT is being submitted, "RDT Intertie" if an IRDT is being submitted, or "ULPDT" if a Use Limit Plan data template is being submitted. A GRDT can contain Generator, TG, and Load resource IDs, and an IRDT can contain only Intertie resource IDs. This field is required.
  - c. Effective Date (RDT Only) Defaults to today plus five business days. The date should be five or more business days from the current date. Business days exclude weekends and CAISO holidays. If the five business day rule is broken, an error message will be displayed. Beginning in Spring 2018, ULPDTs will not be required to adhere to the 5 business day rule. Page 13 of 54
- Version 1.8 Copyright © 2018 CALIFORNIA INDEPENDENT SYSTEM OPERATOR. All rights reserved. 3/15/2018 Information in this document is subject to change.

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Type in a date, or use the calendar popup to select an appropriate date. Only valid dates will be accepted. This field is required.

- d. SC ID (RDT Only) A list of SC IDs will be displayed which is based on the valid SC IDs in the Security Certificate for the User who has logged on. Only one SC ID may be selected per batch submission. All data contained in the file must be associated to the specified SC ID. This field is required. Note that SC ID is not required for ULPDT uploads.
- e. **Comments** This field allows you to send comments to the CAISO Business Unit that pertain to the file being submitted. The comment field is optional.
- f. Upload button Select the Upload button to submit the file for processing. When Upload is selected, the system will perform basic structural validation on the RDT file. It will verify that the file is in the correct format (based on the RDT Type selected), and valid data types are presented (such as numbers in a numeric field and values based on a list of valid values). For ULPDTs, the contents of the file are also validated upon uploading the file. Refer to Appendix B for User Messages.
- 4. If no errors are found with the submission, the following screen will appear. Note that there is a message between the header block and "Upload" title which indicates that the upload request was successful. The Batch Id associated with this RDT/ULPDT Upload is provided. The Batch Id is needed for following the progress of this request.

🝣 California ISO <sub>Master File</sub>						
	Reports	Status	Data Load	Rates	Notifications	Help
<ul> <li>RDT file was successfully uploaded; Batch Id = 863</li> </ul>						
Upload						
File Name Browse						
Upload Type O RDT Generator O RDT Intertie O ULPDT						
Effective Date MM/DD/YYY						
SCID						
Com m ents						
Upload						

Figure 5: RDT/ULPDT Successfully Uploaded for Submission

If an error is found upon Upload, a list of the errors will display on the screen as shown in Figure
 6: Upload Error Display. Note: once leaving this screen, the errors won't be available again, a new upload request will need to be made.

🍣 Califorr	nia ISO <sub>Master F</sub>	ile								
				Upload	Reports	Status	Data Load	Rates	Notifications	Help
The ULPDT file is not	valid. See errors below.									
Upload										
File Name	•		Browse							
Upload Type	O RDT Generator O RDT Inter	tie 🖲 ULPDT								
Effective Date	MM/DD/YYY									
SCID										
Com m ents			0							
	Upload									
			Processing Errors for file: U:\C Drive 20	15\OS\ClientSideScript	0.0.0\ULP_V2_4_	CR.xls	 			
Sheet Name	Kesource d	Cell/Row ocation				Error Message				

Sheet Nam e	Resource Id	Cell/Row Location	Error Message					
Use_Limit_Plan	DEERCR_6_UNIT 1	H5	Limitation number must be a valid non-negative number					
Use_Limit_Plan	GENESI_2_STG	Row 3	The plan start date for GENESI_2_STG must fall between start and end date of an approved configuration					
Use_Limit_Plan	GENESI_2_STG	Row 4	The plan start date for GENESI_2_STG must fall between start and end date of an approved configuration					
Use_Limit_Plan	GENESI_2_STG	Row 4	ULPs with granularity of ROLL_12 must cover twelve or more whole calendar months.					
Use_Limit_Plan	GENESI_2_STG	Row 4	Maximum capacity level has to be greater than minimum capacity.					
Use_Limit_Plan	DEERCR_6_UNIT 1	Row 5	The end date of the submitted use limit plan must be greater than or equal to the submission date.					
Use_Limit_Plan	DEERCR_6_UNIT 1	Row 5	Maximum capacity level has to be greater than minimum capacity.					

#### Figure 6: Upload Error Display

- a. Status Bar Overall message; indicates whether the upload was successful or not.
- b. Table of errors indicates the file name that was used in the upload.
  - i. Sheet Name Indicates the worksheet in the Excel file where the error occurred.
  - ii. Resource Id Identifies which resource had a problem.
  - iii. Cell Location The cell name in the spreadsheet. This will allow you to navigate directly to the piece of information that has the problem.
  - iv. Error Message The message that indicates the nature of the problem. A list of all possible messages is in <u>Appendix B</u> in this document.
- c. Navigational buttons Allows for moving between multiple pages of errors: (left to right):
  - i. First Navigates to the first page of errors
  - ii. Fast Reverse Navigates 2 pages back from the current page
  - iii. Previous Navigates to the previous page of errors

- iv. Numbers Navigates directly to a page
- v. Next Navigates to next page of errors
- vi. Fast Forward Navigates 2 pages forward from the current page
- vii. Last Navigates to the last page of errors
- d. **Display All Errors** This link will take you to a page that looks like the example below and will contain a list of all errors rather than a page at a time. The output columns have the same specification as the partial list specified in step 5 above.

	RDT_v2.xls		
Sheet Name	Resource Id	<b>Cell Location</b>	Error Message
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	A3	Resource Id > 32 characters
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	B3	Energy Type needs to be 'FIRM', 'NFRM', 'WHL', or 'UCTG'
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	C3	Minimum Hourly Block Limit needs to be a valid number
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	F3	Certified for A/S Non Spin RTM needs to be 'Y' or 'N'
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	G3	Spinning Reserve Cap needs to be a valid number
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	13	Certified for RUC needs to be 'Y' or 'N'
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	N3	Wheeling Reference Number > 32 characters
Intertie Resource	TEST_MARKET01_E_F_DA0_TEST_MARKET01_E_F_DA0	B4	Energy Type needs to be 'FIRM', 'NFRM', 'WHL', or 'UCTG'
Intertie Resource	TEST_MARKET01_E_F_DA0	C4	Minimum Hourly Block Limit needs to be a valid number
Intertie Resource	TEST_MARKET01_E_F_DA0	D4	Certified for A/S: Spin needs to be 'Y' or 'N'
Intertie Resource	TEST_MARKET01_E_F_DA0	F4	Certified for A/S Non Spin RTM needs to be 'Y' or 'N'
Intertie Resource	TEST_MARKET01_E_F_DA0	G4	Spinning Reserve Cap needs to be a valid number
Intertie Resource	TEST_MARKET01_E_F_DA0	H4	Non-Spinning Reserve Cap needs to be a valid number
Intertie Resource	TEST_MARKET01_E_F_DA0	14	Certified for RUC needs to be 'Y' or 'N'

Figure 7: Display All Upload Errors

# 6. Status of Submission

### 6.1 Request Status Information

Purpose: This allows you to see the status of batches that have been submitted by a particular SC ID. Only one SC ID may be selected at a time.

- 1. Click on the "Status" button on the header block.
- 2. The system responds by showing the "Batch Status" screen.

California ISO Master File						≫ Weld	:ome: LRivera –	March 14, 2018
	Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help
Batch Status								
LMPM Net Buyer with Generation Control Status								
SC ID V	Get Status							

#### Figure 12: Batch Status Submission Search Criteria

- 3. Select or type in the field labeled "SC ID". The drop down will only include valid SC IDs based on the security set up in their certificates.
- 4. Select the "Get Status" button to initiate the system search for RDT/ULPDT Status.
- 5. The system returns a screen that will look like the example below and contains a list of Batch Submissions for the specified SC ID.

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Shoping a Renewed Future Master File Second States Active											
		Upload Rep	orts Status	Actions Data Loa	d Rates	Notifications					
RDT Status LMPM Net B	uyer with Generation Cont	trol Status									
se is a Net Buy	C ID TST1    er with Generation Control	Get State	JS								
Submit Date	File Name	Batch ID	Status	Batch Change Date	Effective Date	Subm					
Mar 9, 2016	Generator RDT Version 10 LR Bad.xlsx	10236	Validation Error	Mar 9, 2016	Mar 16, 2016	LRivera					
Mar 9, 2016	Generator RDT Version 10 SK.xlsx	10234	Submitted	Mar 9, 2016	Mar 16, 2016	LRivera					
Mar 9, 2016	Generator RDT Version 10 HUMB.xlsx	10233	Submitted	Mar 9, 2016	Mar 16, 2016	LRivera					
Dec 10, 2015	Generator RDT Version 10.0 (1).xlsx	10232	Validation Error	Dec 10, 2015	Dec 22, 2015	SKESIREDDY					
Dec 10, 2015	Generator RDT Version 10.0 (1).xlsx	10231	Validation Error	Dec 10, 2015	Dec 22, 2015	SKESIREDDY					
Dec 10, 2015	Generator RDT Version 10.0.xlsx	10230	Validation Error	Dec 10, 2015	Dec 21, 2015	SKESIREDDY					
Dec 9, 2015	Generator RDT Version 10 nonmsg.xlsx	10229	Submitted	Dec 9, 2015	Dec 16, 2015	LRivera					
Dec 9, 2015	Generator RDT Version 10 nonmsg.xlsx	10228	Validation Error	Dec 9, 2015	Dec 16, 2015	LRivera					
Dec 9, 2015	Generator RDT Version 10.0.xlsx	10227	Validation Error	Dec 9, 2015	Dec 21, 2015	LTester47					
Dec 9, 2015	Generator RDT Version 10.0.xlsx	10226	Validation Error	Dec 9, 2015	Dec 21, 2015	LTester47					
Dec 9, 2015	Generator RDT Version 10.0.xlsx	10225	Validation Error	Dec 9, 2015	Dec 16, 2015	LTester47					
Dec 8, 2015	Generator RDT Version 10 HUMB.xlsx	10224	Submitted	Dec 8, 2015	Dec 15, 2015	LRivera					
Dec 8, 2015	Generator RDT Version 10.0 (3).xlsx	10223	Submitted	Dec 8, 2015	Dec 15, 2015	LTester47					
Dec 8, 2015	Generator RDT Version 10.0 (2).xlsx	10222	Submitted	Dec 8, 2015	Dec 15, 2015	LTester47					
Dec 8, 2015	Generator RDT Version 10 HUMB.xlsx	10221	Submitted	Dec 8, 2015	Dec 15, 2015	LRivera					
			<b>« &lt; 1</b> 2345 <b>)</b>	» X							

Figure 13: Batch Submission Status Display

- 6. The Batch Status screen contains the following data:
  - a. **Submit Date** The date the batch was submitted.
  - b. **File Name** The name of the input file (RDT/ULPDT). This will be an .XLS file when submitted by the UI and an .XML file when submitted by the API.
  - c. Batch ID This is the system-generated unique identifier associated to the Batch.
  - d. **Status** Displays the current status of the batch. The possible values are as follows:
    - i. **Request to Load** The XLS file has been uploaded, and your file is in the queue for automated validation.
    - ii. In Process Your file is currently being validated in the automated validation process.
    - iii. **Submitted** The automated validation is complete, there were no validation errors, and your changes are ready for review and approval by the ISO.
    - iv. **Validation Error** The automated validation found errors in your file. You will receive an email notification from ISO staff that includes the details of the errors.

- v. **Approved** Your changes have been approved by the ISO Approver and will be implemented on the requested effective date. Please note, approved changes will not be visible in the RDT/ULPDT reports or in the Resources with Approved Changes report until the day after batch status changes to Approved.
- vi. **Declined** Your changes have been declined by the ISO Approver. You will receive an email notification that includes the details.
- e. **Batch Change Date** The date the last change occurred to the batch.
- f. Effective Date The date that the change will become effective
- g. **Submitter** The name of who submitted the change.
- 7. Each column in the display can be used to sort the results. This is accomplished by clicking on the title of the column to be sorted. An arrow will show which direction (ascending or descending) the data will be sorted. If clicked a second time, the system will sort the data the opposite direction.

# 7. Reports

1. The Master File Actuate application opens in the Internet Explorer window with the default screen displayed below. The default folder selected is your Personal Folder. The left navigation pane displays the folders to which you have access.

🎯 California I	SO Re	porting					ŝ	$\overline{\uparrow}$	?	RKing
★ Favorites Browse			$+$ New $\sim$	↑ Upload	🗋 Manage folder	⟨∀ View	∕ ✔ Se	arch		Q
Home Home										
FOLDERS (5)										

Figure 14: Main Page – Default Folder

Note: The top right hand corner of the screen displays the name of the user that has logged in.

## 7.1 Generating the Reports

1. Select the 'Master File' folder on the left navigation pane. This displays the list of reports that you have access to.

The following reports are available for view and download:

- **Generator RDT Report** data for GEN, TG, LOAD resources in the format used to exchange resource data between the ISO and Scheduling Coordinators.
- Intertie RDT Report data for Intertie resources (ITIE or ETIE) in the format used to exchange resource data between the ISO and Scheduling Coordinators.
- **Resources with Approved Changes** see Section 6.3.
- **ULPDT Report** data for Use Limit Plans in the format used to exchange Use Limit Plan data between the ISO and Scheduling Coordinators.
- 2. Select the report to generate by clicking on the tile for the relevant report (e.g. Generator RDT)



- Figure 15: Master File Folder
- 3. The screen refreshes to display the report parameters specific to the report, in the upper pane.

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California ISO Reporting	्रि	$\downarrow$	?	RKing
★ Favorites 🔲 Browse				
Home > Master File > Generator RDT Version 10.0				
Trading Date:     Imilian       SCID:     Imilian       Resource Type: <select a="" value=""> V</select>			View	Report
Kesource ID:				

Figure 16: Generator RDT Report Screen

Master File User Interface User Guide								
🍣 California ISO 🛛 Reporting	£33	$\overline{\uparrow}$	?	RKing				
★ Favorites 🔲 Browse								
Home > Master File > ULPDT Version 1.0								
Trading Date:			View	Report				
SCID: VUse Limit Type: <select a="" value=""> V</select>								
Granularity: <select a="" value="">      Resource ID:</select>								

Figure 17: ULPDT Report Screen

4. Type in the Trade Date for which the report is to be generated, or you may use the calendar box by clicking on the calendar icon next to the Trade Date field and selecting the required date from the calendar box.

🌏 Ca	ali	for	ni	a l	SC	С		Reporting	ŝ	Ŧ	?	RKing
★ Favorites		Brov	vse									
Home > M	aster	File	> UI	LPDT	Vers	ion :	1.0					
Trading Date:								<u></u>			View	Report
SCID:	. <b>↓</b> .5	м	Ma T	ww	.8 T	F	► S	Use Limit Type: <pre> &lt; Select a Value&gt; </pre>				
Granularity:	25 4	26	27	28 7	1	2	3 10	Resource ID:				
	11	12	13	14	15	16	17					
	18	19	20	21	22	23	24					
	Z5 Today	∠6 y is We	∠/ dnesda	28	29 h 14, 2i	30 018	51					

Figure 18: Calendar Box

5. Select the SCID from the drop down list of available SC IDs that have associated resources for the selected Trade Date.

California ISO Reporting	۲ <u>ن</u>	$\overline{\uparrow}$	?	RKing
★ Favorites 🔲 Browse				
Home > Master File > ULPDT Version 1.0				
Trading Date: 3/14/2018			View	Report
SCID: <a href="https://www.selimit.type">SCID: <a href="https://www.selimit.type">Select a Value&gt;</a> Use Limit Type: <a href="https://www.selimit.type">Select a Value&gt;</a></a>				
Granularity: <select a="" value=""> V Resource ID: V</select>				

### Figure 19: SCID List

Note: The Resource Type and Resource ID lists default to '<Select a Value>' .

6. If generating an RDT report, select the Resource Type to generate the report (e.g. GEN). The

available options are:

- Generator RDT Report ALL, GEN, TG, LOAD
- Intertie RDT Report ALL, ETIE, ITIE

Selecting the 'ALL' option for Resource Type will result in the report including information for all the listed resource types for each RDT report as listed above, if it exists. Or you can select any one of the applicable resource types from the list to generate the report for a single resource type.

California ISO Reporting	ŝ	$\downarrow$	?	RKing
★ Favorites 🔲 Browse				
Home > Master File > Generator RDT Version 10.0				
Trading Date: 3/14/2018			View	Report
SCID: <select a="" value="">  Resource Type: <select a="" value=""> ALL GEN TG</select></select>				
LOAD				

Figure 20: Resource Type List

7. If generating a ULPDT report, select the Limitation Type. The available options are: ENERGY, RUNHOURS, START, OTHER and ALL.

Selecting the 'ALL' option for Limitation Type will result in the report including information for all the listed limitation type as listed above, if it exists. Note that the drop down list only includes Limitation Types for existing approved Use Limit Plans. (If no approved ENERGY Use Limit Plan already exists, 'ENERGY' will not appear in the drop down list.) Optionally you can select any one of the applicable limitation types from the list to generate the report for a single limitation type.

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Home > Master File > ULPDT Version 1.0				
Trading Date: 3/14/2018			View	Report
SCID: <select a="" value=""> V Use Limit Type: <select a="" value=""></select></select>				
Granularity: <				
KUNHOUNS ENERGY START				

Figure 21: Use Limit Type List

8. After selecting the Use Limit Type for a ULPDT report, select the Granularity. The available options are: ANNUALLY, ROLL\_12, MONTHLY, DAILY, OTHER and ALL.

Selecting the 'ALL' option for Granularity will result in the report including information for all the listed granularities as listed above, if it exists. Note that the drop down list only includes Granularities for existing approved Use Limit Plans. (If no approved monthly Use Limit Plan already exists, 'MONTHLY' will not appear in the drop down list.) Optionally you can select any one of the applicable granularities from the list to generate the report for a single granularity.



Figure 22: Granularity List

- Once the other filters are selected, the Resource ID list is refreshed with all the qualifying
  resources to which the SC ID is associated. Again, the drop down list only includes Resources for
  existing approved Use Limit Plans.
  - Select 'ALL' from the drop down list to generate a report including all the Resource IDs with the specified filters.
  - Select a single Resource ID to generate a report for just that Resource.
  - Note: Reports can only be run for 'ALL' resources or one specific resource at a time. The reports do not allow for multiple Resource ID selections.

Master File User Interface User Guide



Figure 23: Resource Id List

10.Click on the 'View Report' button to generate the report.

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Home > Master File > ULPDT Version 1.0				
Trading Date: 3/14/2018			View	Report
SCID: TST1 V Use Limit Type: START V				
Granularity: MONTHLY V Resource ID: ALL				

Figure 24: View Report

### 7.2 Download and Viewing the Reports

- 1. Upon clicking the 'View Report' button, the application processes the request in the background and, when complete, displays the file download instructions.
  - Click on 'Export' menu (under the disk icon) and select the "Excel designed by OfficeWriter" option to begin the file download.
  - Click on 'Open' to view the report directly Go to step 4 for further instructions for viewing the report directly.
  - Click on 'Save' to download the report prior to viewing it. Go to step 2 for further instructions on downloading the report.
  - Click on 'Cancel' to terminate the request.

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Home > Master File > ULPDT Version 1.0							
Trading Date: 3/14/2018			View	Report			
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Granularity: MONTHLY V Resource ID: ALL V							
< < 1 of 1 > ▷  Č) ⓒ 100% ♥ 🖶 Find   Next							
To export the report, please open the Export menu ( $_{\blacksquare}$ $_{\lor}$ ) and select Excel designed by OfficeWriter							

Figure 25: File Download Instructions

### Master File User Interface User Guide



Figure 26: Export Format Selection

- C Search			<u>۶</u>	<b>n ★</b> ☆
ULPDT Version 1.0 - SQL Se ×				
File Edit View Favorites Tools Help				
🤹 👿 Suggested Sites 👻 🕌 Cal-ISO 👻 📳 Projects 👻 🤰 Salesforce.com 👻 💭 CIDI-SMC Production SSO 📔 Home - Corporate Systems 🍘 IT Asset Configuration Edi 端 https://fi	oucn001.wer	pex.n 🧧	Web Slice	Gallery 🔻
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Trading Date: 3/14/2018			View	Report
SCID: TST1 V Use Limit Type: START V				
Granularity: MONTHLY V Resource ID: ALL V				
<  < 1 of 1 > ▷  Č)				
To export the report, please open the Export menu ( $\Box_{\sim}$ ) and select Excel designed by OfficeWriter				

Do you want to open or save ULPDT Version 1.xlsx from reporting.caiso.com?	Open	Save 🔻	Cancel	×	
			-		₫ 100% 👻

Figure 27: File Download

2. Upon clicking the 'Save' button, the 'Save As' window opens and provides you an option to browse to a destination folder and save the report.

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File name:	ULPDT Version 1.xlsx						-
Save as type:	Microsoft Excel Worksheet	(*.xlsx)					•
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Hide Folders					Save	Cance	

Figure 26: Save As – Browse Window

Note: You may rename the report file to a file name of your choice.

3. When the file download is complete and the report has been saved to the selected destination folder, the 'Download Complete' pop-up window appears and you may click on the 'Open' button to view the report.

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Home > Master File > ULPDT Version 1.0									
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SCID: TST1 V Use Limit Type: START V									
Granularity: MONTHLY  Resource ID: ALL									
< 1 of 1 > ▷ ▷ ⓒ 100% ✓ 🛱 Find   Next									
To export the report, please open the Export menu ( $\Box_{arsigma}$ ) and select Excel designed by OfficeWriter									



4. The system will prompt user to select one certificate to use.

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identification. Please choose a certificate.										
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	LNP Tester33	CAISO_ISSUING_CA	=							
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	<									
	(	More Info View Certifical	:e							
		OK Ca	ncel							

Figure 28: Choose Certificate

5. **Note:** If you have Excel already open, the request to choose a certificate may be hidden on the Excel Screen. If it seems like it is taking forever, click on the Excel icon and the prompt for certificate should come to the foreground.

6. Note: The file name is always the same so if you currently have a generator open and try to open another one you will receive an error that looks like this. You can avoid this problem by saving as another name before opening a new generator.

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13			APX1	TEST_BRL132.23	TEST_BRL132.23	LOAD	N	FIRM	GAS	HYDR
14			APX1	TEST_BRL132.35	TEST_BRL132.35	LOAD	N	FIRM	GAS	HYDR
15			APX1	TEST_BRL132.47	TEST_BRL132.47	LOAD	N	FIRM	GAS	HYDR
16			APX1	TEST_BRL132.4	TEST_BRL132.4	TG	N	FIRM	GAS	HYDR
17			APX1	TEST_BRE132.5	TEST_BRE132.5	TO	IN .	FIRM	GAS	HYDR
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19										
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#### Figure 29: Error – Duplicate File Name

- 7. The generated report opens up in Microsoft Excel as a workbook with the following worksheets in it:
  - Generator RDT Report Instruction, Definition, Code, RESOURCE, RAMPRATE, HEATRATE, STARTUP, FORBIDDEN OPR REGION, REGULATION, REG RAMP, OP RES RAMP
  - Intertie RDT Report Instructions, Pick Lists & Reference, Intertie Resource (Existing)
  - ULPDT Report Instructions, Definition, Code, Use\_Limit\_Plan
     8. The reports display the following information on the Instruction sheet.
    - a) **Report generation timestamp:** The timestamp at which the report was generated (e.g. 01/11/2008 07:59)
    - b) **SCID:** The SCID for which the report was generated
    - c) **Resource Type (RDTs only):** The Resource Types selected when the report was generated (e.g.: Gen/Load/TG/All)
    - d) **Resource ID:** ALL or the selected Resource ID ('ALL' includes all the resources of the Resource Type that are associated to the SCID for the trade date, as selected.)
    - e) **Trade Date:** Effective trade date for which the report has been generated. Because Resource Adequacy capacity and must-offer status can potentially vary on a daily basis, the Resource Adequacy capacity and flag values should be considered valid for only the trade date the report was run. To see Resource Adequacy values for another Trade Date, the report should be generated for that Trade Date.

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1			Generator Resource Data Template (GRDT)								
2		Version GRDT.10.0									
3											
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5	Report generati	ion timestamp :									
6	SCID	:									
7	Resource Typ	e :									
8	Resource ID	:									
9	Trade Date										
10											
10											
12											
14											
15	Version	Effective Date	Description of Change								
74	9.1	Fall Release 2014	Add new columns:	-							
75			RESOURCE tab:								
76			Add new fields: EIM_PARTICIPATING, BAA								
77			Add new tab:								
78			GEN_RES_AGGR: Contains resource ID, name, and Pmax, of child units belonging to aggregate resources - Read-only								
79			Changes:								
80	10.0	Fall Release 2015	RESOURCE tab:								
81			Add new field: GHG_COST								
82			MSG_CONFIG tab:								
83			Add new field: STARTUP_YN								
84			· · · · · · · · · · · · · · · · · · ·								
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Figure 30: View Report – Instruction sheet

9. Click on the relevant worksheet tab to view the data within the worksheet

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1	PGA Name	Scheduling Coordinator ID	Resource ID	Resource Name	Resource Type	Aggregate?	Energy Type	Fuel Type	Prime Mover Technology	Generator Type	Fuel Region	Air Quality Managment District	Maximum — Generatio n
2	PGA NAME	SC ID	RES ID	RES NAME	RES TYPE	AGGREGATE YN	ENERGY TYPE	FUEL TYPE	GEN TECH TYP	E GEN TYPE	FUEL REGN TYPE	AOM DIST TYPE	MAX GEN
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6	WILE E ENERGY	SC9C	1TESTUNIT004	TEST UNIT 004	GEN	N		OTHR			SC9C		100
7		SC9C	1TESTUNIT005	TEST UNIT 005	GEN	N		OTHR			SC9C		100
8		SC9C	1TESTUNIT006	TEST UNIT 006	GEN	N		OTHR			SC9C		100
9		SC9C	1TESTUNIT007	TEST_UNIT_007	GEN	N		OTHR		3	SC9C		100
10		SC9C	1TESTUNIT008	TEST_UNIT_008	GEN	N		OTHR			SC9C		100
11	WILE E ENERGY	SC9C	1TESTUNIT009	TEST_UNIT_009	GEN	N		OTHR			SC9C		100
12	WILE E ENERGY	SC9C	1TESTUNIT010	TEST_UNIT_010	GEN	N		OTHR			SC9C		100
13	WILE E ENERGY	SC9C	1TESTUNIT011	TEST_UNIT_011	GEN	N		OTHR			SC9C		100
14	WILE E ENERGY	SC9C	1TESTUNIT012	TEST_UNIT_012	GEN	N		OTHR			SC9C		100
15		SC9C	1TESTUNIT013	TEST_UNIT_013	GEN	N		OTHR			SC9C		100
16		SC9C	1TESTUNIT014	TEST_UNIT_014	GEN	N		OTHR			SC9C		100
17	WILE E ENERGY	SC9C	1TESTUNIT015	TEST_UNIT_015	GEN	N		OTHR			SC9C		100
18	WILE E ENERGY	SC9C	1TESTUNIT016	TEST_UNIT_016	GEN	N		OTHR			SC9C		100
19		SC9C	1TESTUNIT017	TEST_UNIT_017	GEN	N		OTHR			SC9C		100
20	WILE E ENERGY	SC9C	1TESTUNIT018	TEST_UNIT_018	GEN	N		OTHR			SC9C		100
21	WILE E ENERGY	SC9C	1TESTUNIT019	TEST_UNIT_019	GEN	N		OTHR			SC9C		100
22		SC9C	1TESTUNIT020	TEST_UNIT_020	GEN	N		OTHR			SC9C		100
23	WILE E ENERGY	SC9C	1TESTUNIT021	TEST_UNIT_021	GEN	N		OTHR			SC9C		100
24	WILE E ENERGY	SC9C	1TESTUNIT022	TEST_UNIT_022	GEN	N		OTHR		1	SC9C		100
25		SC9C	1TESTUNIT023	TEST_UNIT_023	GEN	N		OTHR			SC9C		100
26		SC9C	1TESTUNIT024	TEST_UNIT_024	GEN	N		OTHR			SC9C		100
27	WILE E ENERGY	SC9C	1TESTUNIT025	TEST_UNIT_025	GEN	N		OTHR			SC9C		100
28		SC9C	1TESTUNIT026	TEST_UNIT_026	GEN	N		OTHR		1	SC9C		100
29	WILE E ENERGY	SC9C	1TESTUNIT027	TEST_UNIT_027	GEN	N		OTHR		<u>.</u>	SC9C		100
30		SC9C	1TESTUNIT028	TEST_UNIT_028	GEN	N		OTHR			SC9C		100
31	WILE E ENERGY	SC9C	1TESTUNIT029	TEST_UNIT_029	GEN	N		OTHR			SC9C		100
32	WILE E ENERGY	SC9C	1TESTUNIT030	TEST_UNIT_030	GEN	N		OTHR			SC9C		100
33	VVILE E ENERGY	SC9C	1 TESTUNIT031	TEST_UNIT_031	GEN	N		OTHR			SC9C		100
34		SC9C	1 TESTUNIT032	TEST_UNIT_032	GEN	N		OTHR		-	SC9C		100
35		SC9C	11ESTUNIT033	TEST_UNIT_033	GEN	N		OTHR		-	SC9C		100
36	WILE E ENERGY	SC9C	1TESTUNIT034	TEST_UNIT_034	GEN	N		OTHR			SC9C		100
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Figure 31: View Report – Resource sheet

#### Master File User Interface User Guide

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1	Resource ID	Segment Type Seg	ment Number	Operating Level	Worst Operational Ramp Rate	Best Operational Ramp Rate	Comment 📮	=		
2	1TESTUNIT001	RAMP	1	0	10	50				
3	1TESTUNIT002	RAMP	2	100	51	100				
4	1TESTUNIT003	RAMP	1	0	10	50				
5	1TESTUNIT004	RAMP	1	100	51	100				
6	1TESTUNIT005	RAMP	2	0	10	50				
7	1TESTUNIT006	RAMP	2	100	51	100				
8	1TESTUNIT007	RAMP	1	0	1	9				
9	1TESTUNIT008	RAMP	2	100	10	100				
10	1TESTUNIT009	RAMP	2	0	10	50				
11	1TESTUNIT010	RAMP	2	100	51	100				
12	1TESTUNIT011	RAMP	1	0	10	50				
13	1TESTUNIT012	RAMP	1	100	51	100				
14	1TESTUNIT013	RAMP	1	0	10	50				
15	1TESTUNIT014	RAMP	2	100	51	100				
16	1TESTUNIT015	RAMP	1	0	10	50				
17	1TESTUNIT016	RAMP	1	100	51	100				
18	1TESTUNIT017	RAMP	1	0	10	50				
19	1TESTUNIT018	RAMP	2	100	51	100				
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22	1TESTUNIT021	RAMP	1	0	10	50				
23	1TESTUNIT022	RAMP	2	100	51	100				
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28	1TESTUNIT027	RAMP	1	0	10	50				
29	1TESTUNIT028	RAMP	2	100	51	100				
30	1TESTUNIT029	RAMP	1	0	10	50				
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32	1TESTUNIT031	RAMP	1	0		50		-		
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Figure 32: View Report – Segment sheet

## 7.3 Resources with Approved Changes Becoming Effective

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Resources with Approved *** Changes Becoming Effective ULPDT Version 1.0				

#### Figure 33: Main Reporting Screen

- 1. To display a list of resources that will have changes during a particular time frame, the Resources with Approved Changes Report may be generated. This report is useful for identifying when a bid may need to be modified. The report does not include the actual changes, but will show the effective data of a change. An RDT can then be generated for that effective date to see the actual latest data. The largest range of days that may be selected when generating this report is 30 days.
- 2. The default date criterion is as follows:

From Date: Today

Through Date: Today + 7 days

SC ID: Is Required

3. Please Note: The Approved Changes Report will not show resources with changes until the day after the change was approved.

### 7.3.1 Search Criteria

Master	File	User	Interface	User	Guide

RKing

View Report

California ISO Reporting							
★ Favorites 🔲 Browse							
Home > Master File > Resources with Approved Changes Becoming Effective							
SCID: -Select-							
From Date: 3/14/2018  Through Date: 3/21/2018							

Figure 34: Enter Report Search Criteria

### 7.3.2 Report Output

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			Resources with Approved Char	nges Bec	oming Eff	ective			<u> </u>		
2	SCID: SC9C	Date Range: 10/01/2008 through 10/30/2008		<u> </u>							
	Effective			Dessures		Submission					
3	Date	Resource ID	Resource Name	Type	Submitter	Date	File Name	Approval Date	Batch ID		
4	10/1/2008	SC9C RIKER E F ALPHA	SC9C RIKER E F ALPHA	ETIE							
5	10/1/2008	SC9C RIKER E F BAKER	SC9C RIKER E F BAKER	ETIE							
6	10/1/2008	SC9C_RIKER_E_F_CHARLIE	SC9C_RIKER_E_F_CHARLIE	ETIE							
7	10/1/2008	SC9C_RIKER_E_F_DELTA	SC9C_RIKER_E_F_DELTA	ETIE							
8	10/1/2008	SC9C_RIKER_E_F_FOXTROT	SC9C_RIKER_E_F_FOXTROT	ETIE							
9	10/1/2008	SC9C_RIKER_E_NF_ALPHA	SC9C_RIKER_E_NF_ALPHA	ETIE							
10	10/1/2008	SC9C_RIKER_E_NF_BAKER	SC9C_RIKER_E_NF_BAKER	ETIE							
11	10/1/2008	SC9C_RIKER_E_NF_CHARLIE	SC9C_RIKER_E_NF_CHARLIE	ETIE							
12	10/1/2008	SC9C_RIKER_E_NF_DELTA	SC9C_RIKER_E_NF_DELTA	ETIE							
13	10/1/2008	SC9C_RIKER_E_NF_FOXTROT	SC9C_RIKER_E_NF_FOXTROT	ETIE							
14	10/1/2008	SC9C_RIKER_E_I_ALPHA	SC9C_RIKER_E_I_ALPHA	ITIE							
15	10/1/2008	SC9C_RIKER_E_I_BAKER	SC9C_RIKER_E_I_BAKER	ITIE							
16	10/1/2008	SC9C_RIKER_E_I_CHARLIE	SC9C_RIKER_E_I_CHARLIE	ITIE							
17	10/1/2008	SC9C_RIKER_E_I_DELTA	SC9C_RIKER_E_I_DELTA	ITIE							
18	10/1/2008	SC9C_RIKER_E_I_FOXTROT	SC9C_RIKER_E_I_FOXTROT	ITIE							
19	10/1/2008	SC9C_RIKER_I_NF_ALPHA	SC9C_RIKER_I_NF_ALPHA	ITIE							
20	10/1/2008	SC9C_RIKER_I_NF_BAKER	SC9C_RIKER_I_NF_BAKER	ITIE							
21	10/1/2008	SC9C_RIKER_I_NF_CHARLIE	SC9C_RIKER_I_NF_CHARLIE	ITIE							
22	10/1/2008	SC9C_RIKER_I_NF_DELTA	SC9C_RIKER_I_NF_DELTA	ITIE							
23	10/1/2008	SC9C_RIKER_I_NF_FOXTROT	SC9C_RIKER_I_NF_FOXTROT	ITIE				-			
24	10/1/2008	BASKERVILLE	SMALL QF AGGREGATION - BASKERVILLE	GEN					<b>_</b> _		
H ·	→ >I\Sheet	1/							<u>▶</u> ]		
Rea	dy							NU	M //.		

Figure 35: Report Output

The report output is presented in an Excel Spreadsheet with a default sort order of ascending by effective date (smallest date to largest). To see the details of the changed Approved data, the RDT report must be generated for the Effective Date listed in the Approved Changes report.

## 7.4 Program Limitations

.

- 1. Reports can only be run one specific resource. At this time, the reports do not allow for multiple Resource Id selections.
- 2. Reports include only "Approved" data.
- 3. "Approved" data is included in reports beginning on the calendar day following the day a data change has been approved by ISO staff.

# 8. Data Load

## 8.1 Uploading using the Data Load feature (internal users only)

- 1. Click the "Data Load" tab from the home page.
- 2. The system displays the "Data Load Page" as below.

Californ Shapin	nia ISO g a Renewed Future	Mas	ter File			>> Welcom	et <b>u –</b> J	anuary 22, 2015
	Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help
Data Load								
File N File	Iame Browse_ Type Association Load	No file selec on →	ted.					

### Figure 36: Data Load Page

- 3. Interact with the following elements on the data load screen:
  - File Type Select the type of file that needs to be uploaded. The options are: a.
    - Association
    - Contract

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- Group
- Group Detail
- Participant
- Resource

Each file type from the above list uses a different template and the uploaded file is validated against a different set of rules based on this selection once the file is accepted for processing.

b. File Name – Use the "Browse" button to locate and select the file that you want uploaded and the "Load" button to upload the selection for processing. When Load is selected, the system will perform basic validation on the file. For example, it will verify that the file name is not more than 100 characters and the extension is either .xls or .xlsx for "Resource" and .csv for the other options. If these validations fail, the file will not be accepted and an error message explaining the reason will display on the upper left hand corner of the screen. The errors can be addressed and the file can be re-uploaded.

Once the upload is successful, a "zip" file will be presented to the user with information related to the basic validation on the data. The batch will be set to "Fail" status if the data does not meet the criteria.

# 9. Actions

### 9.1 Actions related to Batch

Purpose: The purpose of this tab is to let internal admins review and take action on a batch.

- 1. Click on the "Actions" tab on the header block.
- 2. The system responds by showing the "Actions" screen.

Scalifornia ISO Master File							≫ Wei	icome: LRivera – I	March 15, 2018
		Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help
Actions									
Action	Batch ID 0	Change Request ID						Run	

Figure 37: Actions page

- 3. The following actions are available to be performed on a batch:
  - Approve (RDT)
  - Approve non-RDT Batch
  - Cancel Batch
  - Compare Report
  - Compare Report ULP
  - Get RDT File
  - Validation Report

The "Approve (RDT)" option mandates a Change Request Id to be put in the system for tracking purposes.

4. Errors related to the action will be displayed on the upper left hand side of the screen.

# 10. Rates

## 10.1 Updating the Rates

Purpose: The purpose of this tab is to let internal admins establish the rate that should be used for a specific rate type and the effective date range.

- 1. Click on the "Rates" tab on the header block.
- 2. The system responds by showing the "Rates" screen.

	Uploa	d Report	s	Status	Actions	Data Load	Rates N	otifications He
Rates								
Filter - Rate Type	BIDSGMNT -							
Rate Type	Start Date	End Date		Rate	Change Request Id	Updated By	Last Updated	Comment
BIDSGMNT	Oct 16, 2013	Oct 31, 2013	0				Oct 29, 2013	Pre-Activation
BIDSGMNT	Nov 01, 2013	Dec 31, 2013	0			- 	Dec 26, 2013	GMC rates for 2013
BIDSGMNT	Jan 01, 2014	Dec 31, 2014	0				Dec 26, 2013	GMC rates for 2014
BIDSGMNT	Jan 01, 2015	Dec 31, 2015	0				Dec 30, 2014	GMC rates for 2015
R	ate Type	Effective Start I	Date	Effective End	Date Rate		Change Request l	d d
		01/23/2015		01/23/2015				
	oniment							
								.11
	Save Cancel				255 charac	ters remaining.		

Figure 38: Rates page

3. The internal admin user will select the appropriate rate type and the effective dates between which the rate shall be valid along with a comment. The change request id is a mandatory field and must be provided to update the rate.

# **11. Notifications**

### **11.1 Show notifications**

Purpose: The purpose of this tab is to let internal admins enter a notification or message that will be displayed on the bottom of the screen for all users. This feature can be used to keep the users informed of any upcoming activities specific to the application such as planned maintenance.

- 1. Click on the "Notifications" tab on the header block.
- 2. The system responds by showing the "Notifications screen.

	California ISO Shaping a Renewed Future		Mas	ter File		>> Welcome:			
Upload Reports Status Actions Data Load Rates Notifications Help		Upload	Reports	Status	Actions	Data Load	Rates	Notifications	Help

Notifications

Messages For Participants				
Start Date	End Date	Updated By	Last Updated	Message
Dec 24, 2014	Dec 30, 2014		Dec 24, 2014	MF freeze planned for FNM DB73 deployment: Dec.31-Jan.13, UI/API submission black-out period; Jan.8-15, effective date black-out period (registered cost updates can be made effective Jan.9, 12 or 13).
Dec 31, 2014	Jan 13, 2015		Dec 24, 2014	MF freeze in progress for FNM DB73 deployment:Dec.31-Jan.13, UI/API submission black-out period; Jan.8-15, effective date black-out period (registered cost updates can be made effective Jan.9,12 or 13

Effective Start Date	Effective End Date	
(		
Message		

Figure 39: Notifications page

3. The internal admin user can upload the message not more than 200 characters and the effective dates between which the notification will be shown

# 12. Help

## 12.1 Help on the Master File User Interface

The help page is pointed to the Master File Homepage that includes key information about Master File as well as this User Manual. A sample picture of the site is shown below. Here is the link to the Master File Homepage: <a href="http://www.caiso.com/market/Pages/NetworkandResourceModeling/Default.aspx">http://www.caiso.com/market/Pages/NetworkandResourceModeling/Default.aspx</a>



Figure 40: Help Web Page

# 13. Troubleshooting/FAQ

#### **13.1** In the RDT Upload function what is an acceptable file name for the upload?

Any standard Windows file names are acceptable. While spaces are allowed in the file name, the following characters should be avoided: &, @, and ;

#### **13.2** How do I see the report parameters once the report has been saved?

The report parameters are displayed on the Instruction sheet of the report. The instruction sheet also displays the Report Generation Timestamp which shows the time at which the data was queried.

#### **13.3** Do the reports display pending data?

No, the reports display only 'Approved' data.

### **13.4** Do the reports display resources that do not have an association with an SCID?

No, the reports display only those resources that have an active association with the selected SCID for a selected trade date.

#### 13.5 Why can't I see all the resources in the RESOURCE\_ID drop down list?

The report screen's drop-down-list of Resource IDs displays only those resources that have an active association with the selected SC ID for the specified resource type and trade date.

### **13.6** Can the report be generated for multiple SC IDs into a single output?

No, the reports can be generated for only one SCID at a time.

### **13.7** In what order is the data sorted in the reports?

The reports display the data based on the following sort order:

For the Intertie RDT Report, the resource records shall be sorted on the following fields in an ascending order

RES\_TYPE RES\_ID For the Generator RDT Report, the resource records shall be sorted on the following fields in an ascending order:

- RES\_TYPE
- RES\_ID

For segments data on the Generator RDTs, the records shall be sorted on the following fields in an ascending order:

- RES\_ID
- SEG\_TYPE worksheets to appear in this order (RAMP, HEAT, STRT, FRBD, REG, RREG, ROPR)
- SEG\_NUM

#### **13.8** Which application sources the RA / MOO values? Is it Master File?

- 1. The GRDT no longer displays RA data. RA data is available via CIRA
- 2. The MOO Qualified flag is sourced from Master File.

# 14. Contact Information

• During Testing please follow the Issue Reporting Information instructions in the Master File Data Exchange External Testing instructions

# Appendix A – External User Access

## A.1 Digital Certificate

A Digital Certificate must be obtained and installed before you can access the Master File User Interface for the first time.

Please submit your request utilizing the current User Application Access Request Form. The User Application Access Request Form can be found at the following link:

http://www.caiso.com/pubinfo/info-security/certs/index.html

When requesting application access, please download the latest form from the website every time. The User Application Access Request Form continues to be very dynamic as new applications and environments are rolled out. By accessing the current form every time, you will be able to select from all the available applications and environments, and all the necessary information will be collected.

- Fill out the form following the instructions, as shown below.
- **Save** as an Excel file to your drive.
- Email the completed form to <u>CertRequest@caiso.com</u>

## A.2 Certificate Installation

Once approved, Certificate Request replies via e-mail with the Digital Certificate and password. A password is required for the initial login only. All ensuing accesses automatically connect you.

• **Save** the certificate file and installation PIN in a secure location for possible future use **and follow** the installation instructions provided.

### A.3 Accessing the Master File User Interface

• Type the appropriate URL address into your browser address bar.

#### **Master File Production Environment**

https://portal.caiso.com

Select Master File



https://portal.caiso.com/mf Port number is 443

# **Appendix B – User Messages**

# User Messages

Message Name	Message Text	When Message will be shown
RDT Upload		
rdtUpload_fileName_required_ msg	RDT input file is required	No input file has been provided
rdtUpload_fileName_validation _msg	RDT input file name must be < 100 characters	File name entered is > 100 chars
rdtUpload_scid_required_msg	SC Id required	SC Id not entered
rdtUpload_rdtType_required_ msg	RDT type is required	RDT Type is not selected (Gen or Intertie)
rdtUpload_effectiveDate_requir ed_msg	Effective date is required	Effective date is not entered or selected
rdtUpload_effectiveDate_msg	Effective date must be set to a minimum of today + 5 business days	Effective date rule has been broken
rdtUpload_comments_validatio n_msg	Comments must be < 255 characters	More than 255 bytes has been entered
rdtUpload_success_msg	RDT file was successfully uploaded	All is good
rdtUpload_processing_error_m sg	Errors encountered trying to process RDT; see errors below	Errors in the RDT data
rdtUpload_archiving_error_ms g	Error archiving RDT	Internal Error
rdtUpload_transformation_erro r_msg	Error transforming RDT	Internal Error
rdtUpload_calendar_error_ms g	Error calling calendar service	Internal Error
rdtUpload_error_msg	Errors processing request; see log files for details	Bad system error, contact ISO Support with time error occurred and by who
submitRdtDescription	<b>{0}</b> <sup>1</sup> updates were successfully received.	API – When submission is successful. The parameter is the number of updates submitted.
submitRdtResult	Records received= <b>{0}</b> <sup>1</sup> , batchId= <b>{1}</b> <sup>1</sup>	API – When submission is successful, the API returns this as a message. The first parameter is the number of records, second is the batch id.
submitRdtResultError	Errors encountered	API – when any errors are detected, this will be the message that the API will show.
rdtProcessorUserComment	Updated via the <b>{0</b> } <sup>1</sup>	This is the default User Comment that will be applied to all resources in the batch. The parameter will have 'UI' or 'API' as its possible values.

<sup>&</sup>lt;sup>1</sup> The curly braces mean that a value will be substituted, multiple substitutions per message are possible

Internal message	Invalid Spreadsheet	This error would be displayed if you passed it a file that is not a XLS file or the XLS file is corrupted / can not be read
Internal message	{sheetMapping.sheetName}sheet not found in xls.	The required sheets are defined in the XML config file and if one sheet is not found in the XLS you will receive this message
Internal message	Missing sheet {sheetName}	This error is redundant and will not occur. It will be caught by the check in previous line's validation.
Internal message	{segment}, {resId}{sheetMapping.resIdCol}{ro w}, Parent resource not found	This error will be displayed if segment data for a Resource Id is being updated but there is no record of the Resource Id on the Resource sheet
Internal message	Missing segment sheet {segment}	This error is redundant and will not occur. The existence of worksheets has already been validated.
Internal message	Value required for {mappingEntry.description}	This error would occur if the XML config file has a field set to required = true. Currently the Resource Id field is the only field that is required on Intertie/Generator submissions
Internal message	{Resource ID}: RDT resource does not exists in approved status for a given start date	This error would occur if a submitted resource does not have an Approved version that matches the given start date.
Internal message	{Resource ID}: RDT resource does not belong to selected SC for a given start date	This error would occur if a submitted resource doesn't have an Association to the Market Participant that the submitter is authorized to submit for on the given start date.
RDT Status		
rdtStatus_no_records_found_ msg	No status records found for scid <b>{0}</b> <sup>1</sup>	Status query can't find any submissions, the parameter is the SC_ID that was searched for
rdtStatus_error_msg	Errors processing request; see log files for details	System Error, contact ISO support
rdtStatus_scid_required_msg	SC Id required	You must enter an SC ID
Common Messages		
missingUserId	You are not authorized for this request	You shouldn't see this message since you shouldn't be able to choose any option that is not valid for your use.
missingScId	A valid Scheduling Coordinator is required	When a SC_ID is presented that doesn't match the security certificate of the User.
serviceError	Error accessing service: <b>{0}</b> <sup>1</sup>	API – trying to access one of the API Services that doesn't exist or

#### Master File User Interface User Guide

		you provided inappropriate input to. The parameter is the name of the service that you are trying to use.
noResultsFound	No results were found	API – When no records match the
		record you are searching for.

<sup>1</sup> The curly braces mean that a value will be substituted; multiple substitutions per message are possible

Plat the second	Manager Tour	TANK AND BE AND A REPORT OF THE REPORT OF
Field Name	wessage lext	when wessage will be shown
Resource		
PGA Name	PGA Name > 80 characters	More than 80 chars are present
Resource ID	Resource ID > 32 characters	More than 32 chars are present
Resource Name	Resource Name > 40 characters	More than 40 chars are present
Resource Type	Resource Type needs to be 'GEN', 'TG', or 'LOAD'	Invalid Res Type presented
Aggregate Resource	Aggregate? Needs to be 'Y' or 'N'	Invalid value presented
Energy Type	Energy Type needs to be 'DYN', 'FIRM', or null	Invalid value presented
Gen Tech Type	Prime Mover Technology needs to be 'CCYC', 'GTUR', 'HYDR', 'OTHR', 'PHOT', 'PTUR', 'PUMP', 'RECP', 'STUR', 'SYNC', or 'WIND'	Invalid value presented
Gen Type	Generator Type must be must be 'H' or 'T'	Invalid value presented
Fuel Region	Fuel Region needs to be 'CISO', 'PGE2', 'SCE1', 'SCE2', 'SDG1', or 'SDG2'	Invalid value presented
Air Quality Management District	Air Quality Management District > 4 characters	More than 4 chars are present
Max Gen	Maximum Generation Capacity needs to be a valid number	Not a proper number
Min Gen	Minimum Generation Capacity needs to be a valid number	Not a proper number
Min Dispatchable Level	Minimum Dispatchable Level needs to be a valid number	Not a proper number
Min On Time	Minimum On Time needs to be a valid number	Not a proper number
Max On Time	Maximum On Time needs to be a valid number	Not a proper number
Max Off Time	Maximum Off Time needs to be a valid number	Not a proper number
Max Startups Per Day	Maximum Startups Per Day needs to be a valid number	Not a proper number
Min Load Cost	Minimum Load Cost needs to be a valid number	Not a proper number
Cost Basis	Cost Basis values are 'PRXC' or 'REGC'	Invalid value presented
Max Pump Capacity	Maximum Pump Capacity needs to be a valid number	Not a proper number
Pump Min Cost	Pump Minimum Cost needs to be a valid number	Not a proper number
Pumping Factor	Pumping Factor needs to be a valid number	Not a proper number
Pump Max Daily Startups	Maximum Pump Capacity needs to	Not a proper number

## **Generator RDT Field Error Messages**

	be a valid number	
Pump Min Up Time	Pump Minimum Up Time needs to be a valid number	Not a proper number
Pump Min Down Time	Pump Minimum Down Time needs to be a valid number	Not a proper number
Pump Max Shutdown Cost	Pump Maximum Shutdown Cost needs to be a valid number	Not a proper number
Pump Shutdown Time	Pump Shutdown Time needs to be a valid number	Not a proper number
Variable Cost Option	Variable Cost Option needs to be '1', '2' or '3'	Invalid value presented
Negotiated Rate Option	Negotiated Rate Option needs to be '1', '2' or '3'	Invalid value presented
LMP Option	LMP Option needs to be '1', '2' or '3'	Invalid value presented
Reserve Capacity: Spin	Reserve Capacity: Spin needs to be a valid number	Not a proper number
Reserve Capacity: NSpin	Reserve Capacity: Non-Spin needs to be a valid number	Not a proper number
Certified PIRP	Certified PIRP needs to be 'Y' or 'N'	Invalid value presented
RA Flag	Resource Adequacy Flag needs to be 'Y' or 'N'	Invalid value presented
MOO Flag	Must Offer Obligation Flag needs to be 'Y' or 'N'	Invalid value presented
RA Capacity	Resource Adequacy Capacity needs to be a valid number	Not a proper number
MOO Qualified	Must Offer Obligation Qualified Flag needs to be 'Y', 'N' or 'R'	Invalid value presented
Startup Code Type	Startup Code Type > 4 characters	More than 4 chars are present
PGA Flag	Participating Generator Agreement Flag needs to be 'Y' or 'N'	Invalid value presented
COG	Constrained Output Generator Flag needs to be 'Y' or 'N'	Invalid value presented
Certified RUC	Certified for RUC? needs to be 'Y' or 'N'	Invalid value presented
LMPM Flag	Market Power Mitigation Participation Flag needs to be 'Y' or 'N'	Invalid value presented
Certified for AS: Regulation	Certified for AS: Regulation needs to be 'Y' or 'N'	Invalid value presented
Certified for AS: Spin	Certified for AS: Spin needs to be 'Y' or 'N'	Invalid value presented
Certified for AS DAM:NSpin	Certified for AS DAM: Non-Spin needs to be 'Y' or 'N'	Invalid value presented
Certified for AS RTM:NSpin	Certified for AS RTM: Non-Spin needs to be 'Y' or 'N'	Invalid value presented
MSS Load Following Down	MSS Load Following Down needs to be 'Y' or 'N'	Invalid value presented
MSS Load Following Up	MSS Load Following Up needs to be 'Y' or 'N'	Invalid value presented
QF Flag	FERC Qualifying Facility Flag needs to be 'Y' or 'N'	Invalid value presented
Use Limit Flag	Use Limit needs to be 'Y' or 'N'	Invalid value presented
Operating Maintenance Cost	Operating Maintenance Cost needs to be a valid number	Not a proper number

Priority Type	Priority Type > 4 characters	More than 4 chars are present
Dispatchable Flag	Dispatchable needs to be 'Y' or 'N'	Invalid value presented
RMR Flag	RMR needs to be 'Y' or 'N'	Invalid value presented
Max Ramp Rate	Maximum Ramp Rate needs to be a	Not a proper number
	valid number	
Price Setter – DAM	Price Setter - DAM needs to be 'Y' or	Invalid value presented
	'N'	
Price Setter – RTM	Price Setter - RTM needs to be 'Y' or	Invalid value presented
	'N'	
RAMP RATE Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid	Not a proper number
	number	
Operating Level	Operating Level needs to be a valid	Not a proper number
	number	
Worst Operational Ramp	Worst Operational Ramp Rate needs	Not a proper number
Rate	to be a valid number	
Best Operational Ramp Rate	Best Operational Ramp Rate needs	Not a proper number
	to be a valid number	
HEAT RATE Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid	Not a proper number
	number	
Heat Rate Operating Level	Heat Rate Operating Level needs to	Not a proper number
	be a valid number	
Heat Rate	Heat Rate needs to be a valid	Not a proper number
Heat Emission Data	Number	Not a proper pumber
Heat Emission Rate	Heat Emission Rate needs to be a	Not a proper number
Average Cost	Average Cost needs to be a valid	Not a proper number
Average Cost	number	Not a proper number
STARTUP Segments		
Resource Id	Resource $ID > 32$ characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid	Not a proper number
Ocginent Number	number	
Registered Cooling Time	Registered Cooling Time needs to be	Not a proper number
	a valid number	
Start-Up Time	Start-Up Time needs to be a valid	Not a proper number
	number	
Start-Up Cost	Start-Up Cost needs to be a valid	Not a proper number
	number	
Start-Up Aux	Start-Up Aux needs to be a valid	Not a proper number
·	number	
Start-Up Fuel	Start-Up Fuel needs to be a valid	Not a proper number
	number	
FORBIDDEN Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid	Not a proper number
	number	
Lower MW of Forbidden	Lower MW of Forbidden Region	Not a proper number
Region	needs to be a valid number	
Upper MW of Forbidden	Upper MW of Forbidden Region	Not a proper number

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Crossing Time	Crossing Time of Forbidden Region needs to be a valid number	Not a proper number
<b>REGULATION</b> Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid number	Not a proper number
Lower MW of Regulation	Lower MW for Regulation needs to be a valid number	Not a proper number
Upper MW of Regulation	Upper MW for Regulation needs to be a valid number	Not a proper number
REG RAMP RATE Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid number	Not a proper number
Worst Regulation Ramp Rate	Worst Regulation Ramp Rate needs to be a valid number	Not a proper number
Best Regulation Ramp Rate	Best Regulation Ramp Rate needs to be a valid number	Not a proper number
OPER RES RAMP RATE Segments		
Resource Id	Resource ID > 32 characters	More than 32 chars are present
Segment Number	Segment Number needs to be a valid number	Not a proper number
Worst Operating Res Ramp Rate	Worst Operating Res Ramp Rate needs to be a valid number	Not a proper number
Best Operating Res Ramp Rate	Best Operating Res Ramp Rate needs to be a valid number	Not a proper number

#### Intertie RDT Field Error Messages

Field Name	Message Text	When Message will be shown
Resource		
Res ID	Resource ID > 32 characters	More than 32 chars are present
Energy Type	Energy Type needs to be 'FIRM', 'NFRM', 'WHL', or 'UCTG'	Invalid value presented
Min Hourly Block Limit	Minimum Hourly Block Limit needs to be a valid number	Not a proper number
Certified for AS: Spin	Certified for A/S: Spin needs to be 'Y' or 'N'	Invalid value presented
Certified for AS DAM: Non- Spin	Certified For A/S Non Spin DAM needs to be 'Y' or 'N'	Invalid value presented
Certified for AS RTM: Non- Spin	Certified for A/S Non Spin RTM needs to be 'Y' or 'N'	Invalid value presented
Spinning Reserve Capacity	Spinning Reserve Cap needs to be a valid number	Not a proper number
Non-Spinning Reserve Capacity	Non-Spinning Reserve Cap needs to be a valid number	Not a proper number
Certified for RUC	Certified for RUC needs to be 'Y' or 'N'	Invalid value presented
RA Resource	RA Resource needs to be 'Y' or 'N'	Invalid value presented
MOO Flag	MOO Resource needs to be 'Y' or 'N'	Invalid value presented
RA Capacity	Resource Adequacy Capacity needs to be a valid number	Not a proper number

MOO Qualified	Must Offer Obligation Qualified needs to be 'Y', 'N',	Invalid value presented
Wheeling Ref Number	Wheeling Reference Number > 32 characters	More than 32 chars are present

## **Use Limit Plan (ULPDT) Field Error Messages**

Field Name	Message Text	When Message will be shown
Resource		
Scheduling Coordinator	SC '[value provided in the template]' is not available to current user.	SC ID not valid for authenticated user.
	Value required.	Value not provided
	For use limit plan data, the submitting SC must own the resource on the start date of the plan.	ULPDT SC not associated to the Resource on the Plan Start Date
Resource ID	Resource '[value provided in the template]' does not exist or is not active.	Resource doesn't exist with status of 'A'.
	Value required.	Value not provided
Use Limit Type	The provided use limit type '[value provided in the template]' is not valid. Valid values [list of available values]	Invalid Use Limit Type is entered.
	Resource '[value provided in the template]' does not belong to SC '[value provided in the template]'.	Resource is not provisioned to SC represented by authenticated user.
	Value required.	Value not provided
Granularity	The provided granularity '[value provided in the template]' is not valid. Valid values [ANNUALLY, DAILY, MONTHLY, OTHER, ROLL_12]	Invalid Granularity is entered.
	Value required.	Value not provided
	ULPs with granularity of ANNUALLY must span a multiple of 12 months	Annual Plan does not span a full year (or several full years)
	ULPs with granularity of ROLL_12 must cover twelve or more whole calendar months	Rolling 12 Plan does not span 12 or more full months
Effective Start Date	Value required.	Value not provided

	Maste	<u>r File User Interface User Guide</u>
	Similar ULP with overlapping dates exists with a use limit plan status of Incomplete (I) or Completed (C).	Submitted Plan overlaps a similar Plan (same Resource ID, Limit Type, Granularity, and Configuration, if applicable) that is in 'I' (Incomplete) or 'C' (Complete) status.
	ULPs start date overlaps similar approved ULP	Submitted Plan start date overlaps a similar approved Plan (same Resource ID, Limit Type, Granularity, and Configuration, if applicable)
	The plan start date for '[value provided in the template]' must fall between start and end date of an approved configuration	A Plan with a Configuration has a start date that does not fall within the effective dates of an approved Configuration
	The effective start date for the same Resource ID, Use Limit Type and Granularity is within the effective start date and effective end date in row '[value provided in the template]'	Two or more submitted ULPs have overlapping dates
	Effective start date must align with the first day of the month unless granularity is 'DAILY'	A non-DAILY ULP has a start date other than the first of the month.
	ULPs must have a start and end effective dates	A Plan was submitted with a null start date and/or a null end date
Effective End Date	Effective end date must be after effective start date	Invalid date presented
	Value required.	Value not provided
	Effective end date must align with the last day of the month unless granularity is 'DAILY'	A non-DAILY ULP has an end date other than the last day of the month.
	The end date of the submitted use limit plan must be greater than or equal to the submission date	A Plan was submitted for a date range in the past.
	ULPs end date overlaps similar approved ULP	Submitted Plan end date overlaps a similar approved Plan (same Resource ID, Limit Type, Granularity, and Configuration, if applicable)
Limitation Number	Limitation number must be a valid non- negative number	Invalid value presented
	Value required.	Value not provided

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	Limitation number must be a valid non-negative number	A negative Limitation was submitted
	Limitation number is 0; ULP will be deleted	A Limitation of 0 was submitted
	Limitation number for START type must be a whole number	A fraction was entered for the Limitation on a Plan with Limitation Type of START
Minimum Capacity Level	Minimum Capacity Level must be a valid non-negative number	Invalid value presented
Maximum Capacity Level	Maximum Capacity Level must be a valid non-negative number.	Invalid value presented
	Maximum capacity level has to be greater than minimum capacity.	Invalid value presented
Documentation Name	Documentation Name is required and cannot be greater than 255 characters	Value is missing or too large
Configuration ID	Configuration '[value provided in the template]' does not exist or is not effective on plan start date	Resource does not have an approved Configuration at the time of the Plan start date
	Resource '[value provided in the template]' does not have an approved configuration	Resource does not have an approved Configuration at the time of the Plan start date

# Use Limit Plan (ULPDT) File Error Messages

Message Text	When Message will be shown
ULPDT file is required.	File Name not provided
'Instruction' sheet not found in xls. Could not determine ULPDT version.	Instruction worksheet not included in ULPDT submitted.
ULPDT version [uploaded version number] is not supported. Support version(s) [supported version number(s)]	Invalid version number specified in Instruction worksheet of ULPDT.
Could not determine ULPDT version on A2 in the 'Instruction' sheet. The version for ULPDT data should be in the format VERSION ULPDT.X.X	Version number provided in Instruction worksheet is not of the correct format.
The resource use limit flag is not set to 'Y'.	Resource Use Limit Flag must be 'Y' prior to Use Limit Plan submittal for a Resource. (Use Limit Flag can be updated in GRDT.)
ULPDT contains deletion. Limitation number is 0; ULP will be deleted.	A ULP was submitted with a Limitation Number of 0.