# New SC Acceptance Letter Instructions:

# For new resource implementation / QF Conversion email to NewResourceImplmentation@caiso.com. New Resource Implementation refer to the NRI checklist timeline

* To submit documentation, please review <http://www.caiso.com/Documents/How-to-Submit-Documentation-for-Applications-and-Ongoing-Obligations.pdf> for proper steps

# Letter templates must be printed on applicable SC or Resource Owner company letterhead, signed, scan as a pdf.

# For resource transfers, document must be submitted per above instructions.

# Resource transfers – Effective date at least 11 business days from submission date.

# Updated GRDT and RCA form are required with resource transfer.

# Review the master file full network model dates to verify effective dates do not fall in the week where changes cannot be made. If your effective date falls during a ‘blackout time’ you will need to resubmit. <http://www.caiso.com/market/Pages/NetworkandResourceModeling/Default.aspx>

# Remove this text box when copying to resource owner letterhead

***[Current Date]***

California Independent System Operator

250 Outcropping Way

Folsom, CA 95630

Dear ***[New Resource Implementation OR SC Requests]***:

As the new Scheduling Coordinator (SC), this notification serves to inform the California Independent System Operator (CAISO) that the Scheduling Coordinator using the SCID identified below will assume the responsibility for scheduling the Resource(s) listed below.

1. **Is this in the New Resource Implementation process?** Yes [ ]  No [ ]

If Yes, please enter the following EIA Form 860 Data (Required for all New Resource Implementation Projects)

1- EIA Plant Name: ***[enter Plant Name]***

2- EIA Plant Code: ***[enter Plant Code]***

3- EIA Generator ID: ***[enter Generator ID]***

1. **Is this a QF Conversion?** Yes [ ]  No [ ]

**If yes to #1 or #2**, project code is required: ***[enter RIMS*** ***project code]***

Upload both signed new SC letter and signed resource owner letter to RIMS

1. **Is this a Resource Transfer:** Yes [ ]  No [ ]

If yes then submit a signed relinquishing SC letter, a signed new SC letter and a signed resource owner letter via CIDI ticket.

If no, enter reason for SCID and resource association: ***[enter*** ***business reason for SC responsibility]***

1. **Is this a Dynamic Resource** Yes [ ]  No [ ]

If Yes: is this resource being added to a DSA? Yes [ ]  No [ ]  DSA Executed Date:

1. **Is this a SC Metered Resource** Yes [ ]  No [ ]

If Yes: Update MSA/SC for the Schedule 1 to add generator meter information (does not apply to EIM Participating Resources) and update Schedule 5 for meter access information (applies to all).

1. **Has the Schedule 1 been updated to Add the resource to MSASC:**

Yes [ ]  I acknowledge I have updated the MSASC Schedule 1 as applicable with CAISO Regulatory Contracts to include any meter data.

 No [ ]  Please email regulatorycontracts@caiso.com and ask for the MSASC schedule 1 to update. CAISO cannot proceed at this time until the schedule 1 has been updated.

N/A [ ]  Resource is ISOME

1. **Do you want this resource available in MAP Stage on the effective date in Production:**

Yes [ ]  No [ ]

Normally, resource changes are copied into the MAP Stage environment in preparation for a market simulation. If you determine that the resource is needed in the MAP Stage environment after this letter has already been submitted, please contact your Client Representative.

The new SC also indicates the programs this resource will be participating in by checking the appropriate boxes below.

* Resource Owner: ***[enter*** ***Resource Owner Name]***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Resource ID** | **Resource Adequacy****(***\*Note 1****)*** | **Multi-Stage Generator****(***\*Note 2****)*** | **Use Limited Plan****(***\*Note 3)* | **Station Power Resource\*** | **RMR Resource** |
| ***[enter Resource ID]*** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| ***[enter Resource ID]*** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

**\***Resources participating in the Station Power Program must begin on 1st of the month, no transfers mid-month. Allow at least 30 days for station power set up process. Contact StationPower@caiso.com

[ ]  *\*Note 1 -* **By checking this box**, the SC acknowledges that as the new SC for the above referenced resource(s) the new SC may be required to provide Resource Adequacy (RA) per the Supply Plan as submitted by the previous SC. The RA obligation period submitted by the previous SC may continue after the effective start date of this transfer.

*\*Note 2* - For the following **Multi-Stage Generator resource**(s), choose one that applies for the Resource Owner acknowledging that the:

|  |  |
| --- | --- |
| ***[enter Resource ID]***Add additional rows as needed per resource | [ ]  New SC agrees to assume the MSG Model as is. (SC may make necessary changes through the MSG registration process once transfer is effective)[ ]  New SC chooses to opt out of MSG, if eligible.(SC may re-register the resource as MSG at a later date.)  |

**Schedule Coordinator information:**

* Starting Date: ***[enter*** ***Effective Trade Date at least 11 business days after letter submittal]***
* SC Name: ***[enter*** ***Scheduling Coordinator Name]***
* SCID: ***[enter*** ***SCID]***
*

Use Limited Plan:

[ ]  *\*Note 3 -* **By checking this box**, the new SC expressly adopts or will update the use limited plan as soon as possible and agree to abide by the existing use limited plan until such update is completed. Please see Guidebook on how to complete and submit the Use Limited Plan Data Template (ULPDT). The ULPDT and the Guidebook can be found at: [www.caiso.com](http://www.caiso.com) > Participate > Generation > Options for Participating Generators > Use Limited Resources

Link to Use-Limited Resource Guide Book: <http://www.caiso.com/Documents/UseLimitedResourceGuideBookCCE3.docx>

**IMPORTANT Information and acknowledgements for New Scheduling Coordinator**

**\*\*\*For NRI New Resource Projects: Please refer to the NRI team and documentation submission process\*\*\***

\*\* **New GRDT is required with this letter**: The new SC for the above referenced resource(s) is providing an updated Resource Data Template (RDT) along with this letter to be effective on that same effective start date as the resource transfer start date. Submit via CIDI ticket.

**NOTE:** If the any changes to the RDT, then explanations for the changes must accompany the RDT and this letter which can be in an email or excel sheet attachment. If changes are not explained, they will not be implemented.

**For local market power mitigation:**

**\*\* An updated Resource Control Agreement information form is required with this letter.** The new SC for the above referenced resource(s) is providing an updated Resource Control Agreement disclosure (RCA) along with this letter to be effective on that same effective start date as the resource transfer start date.

Link to the form: <http://www.caiso.com/Documents/ResourceControlAgreementDisclosureForm.xlsx>

**Negotiated Default Energy Bids (NDEB) and other negotiated parameters:**

The Default Energy Bid (DEB) will default to the variable cost option effective with the resource transfer effective date unless the new SC has negotiated new Negotiated Default Energy Bids. Negotiated variable operations and maintenance values will default to the tariff defined default values for the resource unless the new SC has negotiated new values. WEIM greenhouse gas bid caps and negotiated frequently mitigated unit adders negotiated with the relinquishing SC will not be calculated effective on the resource transfer effective date. Inquiries related to the negotiated default energy bid process and other negotiated parameters should be directed to the Negotiated Cost email address NDEB@caiso.com.

This letter certifies that the information is true and accurate for the above referenced resources.
Please inform me if you have any questions.

***[Signature required with contact information]***